

# **SOUTH CAROLINA BUSINESS RESOURCE GUIDE**



1201 Main Street, Suite 1600  
Columbia, SC 29201  
(803) 737-0400 or (800) 868-7232  
[SCcommerce.com](http://SCcommerce.com)

## HOW TO USE THIS GUIDE

The South Carolina Business Resource Guide is designed to provide all types of businesses with tools and resources – including access to a variety of state, regional and local outlets – to increase their opportunity for business success. The South Carolina Department of Commerce Small Business and Existing Industry Team supports many aspects of the state’s existing and small business community including: export development, recycling market development, a Small Business Development office, supplier development assistance and comprehensive support to existing industry. This guide provides information that companies can employ for immediate results. It includes basic descriptions of the resources and specific contact information. The guide is laid out to address important elements of business success in each section, paired with the supporting resources.

### HOW CAN THIS GUIDE

#### HELP YOU?

This guide is intended to help South Carolina business owners start or maintain a company, sell a product, provide a service and/or grow their company.

South Carolina provides services and support for companies that are starting a business or expanding an existing operation. South Carolina also works with entrepreneurs to develop business plans, helps companies access start-up resources and alternative financing opportunities and pairs existing businesses with service providers and suppliers.

### WHAT TYPE OF INFORMATION WILL YOU FIND?

- ⇒ **Getting Started** explores the steps necessary to begin a business.
- ⇒ **Licenses, Permits & Regulations** outlines special requirements associated with certain businesses, particularly small businesses.
- ⇒ **Financing** describes ways to best prepare for financing a small business.
- ⇒ **Marketing & Growing Your Business** introduces tactics that increase awareness about products and services.
- ⇒ **Workforce Development** provides useful information regarding employment, training and retention opportunities.
- ⇒ **Business Operations** includes operational and administrative resources – everything from insurance to recycling opportunities, to production and process planning.
- ⇒ **Local Area and Other Resources** includes professionals around the state who are available to assist South Carolina’s businesses as well as other beneficial resources for business owners.
- ⇒ **Frequently Asked Questions** addresses questions often raised by business owners.

**NEED ADDITIONAL HELP? Contact a**

**Commerce Representative**

(803) 737- 1876 | [fatchinson@SCcommerce.com](mailto:fatchinson@SCcommerce.com)

## GETTING STARTED

Starting any business takes a significant amount of planning and research. Exploring and evaluating your business and personal goals before starting a business is extremely important. The following resources can help a business develop those goals and assist in building a concise, yet comprehensive business plan.

### START-UP CHECKLIST

This check list will help you evaluate your position as you begin getting your business off the ground. Understanding your business goals from the beginning will help you along the path to success.

- ◆ Do you know what kind of business you want to start?
- ◆ Have you created a business plan, outlining your goals and expectations?
- ◆ Type of Business Structure? (e.g., LLC, Partnership, Sole Proprietorship, etc.)
- ◆ Do you have a need for financing?
- ◆ Have you picked a location?
- ◆ How many employees are you going to hire?
- ◆ Do you need occupational permits?
- ◆ Have you registered your business with the state of South Carolina?
- ◆ Do you need a business license?
- ◆ Have you handled the insurance components of your small business?
- ◆ How are you going to market your business?

### BUSINESS PLANNING ASSISTANCE

#### ⇒ **Small Business Administration (SBA)**

The SBA is an independent agency of the federal government created to aid, counsel, assist and protect the interests of small business concerns. The SBA helps South Carolinians start, build and grow businesses through a first rate Web site, financing options and partnerships with public and private organizations (e.g., the Small Business Development Centers).

#### ⇒ **Small Business Development Centers (SBDC)**

The goal of the SBDC is to meet small business needs for managerial and technical assistance at little or no cost to the entrepreneur. The SBDC provides advice on business planning and strategic small business growth.

#### ⇒ **Service Corps Of Retired Executives (SCORE)**

SCORE is a volunteer, nonprofit association focused on helping small businesses succeed. SCORE, a division of the SBA, matches clients with an expert counselor best suited to their needs. SCORE counselors are current or former business owners and executives who have achieved high levels of professional success.

#### ⇒ **NxLevel, Fastrac**

This program is for entrepreneurs with an idea for a new business. Topics include Exploring Entrepreneurship, Setting Financial Goals, Planning the Product, Reaching the Market, Building the Team, and Planning for a Profitable Business.

#### ⇒ **South Carolina Business One Stop (SCBOS)**

SCBOS is the official South Carolina business Web portal. It enables anyone with an existing business, or anyone starting a new business, to file permits, licenses, registrations or to pay taxes. From the convenience of your computer, 24 hours a day, 7 days a week, you can take care of important state filings, and pay for multiple filings and/or taxes with one payment.

## GETTING STARTED RESOURCES

### ENTREPRENEUR & SMALL BUSINESS SUPPORT

#### Arthur M. Spiro Institute for Entrepreneurial Leadership, Clemson University College of Business and Behavioral Science

Matthew Klein  
Director

1 North Main Street  
Greenville, SC 29601

**Phone:** (864) 656-3975

**Email:** [spiro@clemson.edu](mailto:spiro@clemson.edu)

**Web:** [www.clemson.edu/spiro](http://www.clemson.edu/spiro)

The mission of the Arthur M. Spiro Institute for Entrepreneurial Leadership is to support educational, research, and outreach programs that promote entrepreneurial activity and economic development of the region, state, and nation. The focus is on wealth creation through entrepreneurial activity. Here inventors and entrepreneurs may find assistance with market analyses and business planning. Also, the Institute conducts a mentoring program to link entrepreneurs with experienced business executives.

#### Alerion Ventures

Lee Richards  
Managing Partner

105 Broad Street  
Charleston, SC 29401

**Phone:** (843) 203-4037

**Web:** <http://alerion.ventures/>

Alerion Ventures is an evergreen venture capital firm focused on early stage investments in scalable startups. Based in Charleston, South Carolina, Alerion prefers to partner with entrepreneurs in the Southeast.

#### Benedict College Business Development Center

Dr. Darlene Booth-Bell  
Director

2601 Read Street  
Columbia, SC 29204

**Phone:** (803) 705-4781

**Email:** [belld@benedict.edu](mailto:belld@benedict.edu)

**Web:** <http://www.benedict.edu/cms/?q=node/192>

The goal of the Business Development Center is to increase the number of African American owned businesses in and around SC. The center houses a business incubator and a minority development entrepreneurial development program, as well as providing current and potential business owners the opportunity to participate in business-issues workshops and seminars. The center also offers a revolving loan fund to minority owned businesses.

#### Carolinas-Virginia Minority Supplier Development Councils, Inc. (CVMSDC)

Eric Watson

President & CEO

9115 Harris Corners Parkway, Suite 440  
Charlotte, NC 28269

**Phone:** (704) 549-1000 (ext. 222)

**Fax:** (704) 549-1616

**Email:** [eric.watson@cvmsdc.org](mailto:eric.watson@cvmsdc.org)

**Web:** <http://www.cvmsdc.org/>

The Council works to expand business opportunities for minority-owned companies in an effort to build stronger and more equitable society by supporting and promoting minority business development. CVMSDC's Business Innovation Center offers a wide range of capacity building business tools for your business. These include Project Planner Plus, Certified Payroll, Merger Analytics, Capital Investment Alternative Analysis, Breakeven Analyzer, Management Capacity Analyzer, Debt Capacity Analyzer, Factoring Analyzer, Valuation Analyzer, and Supplier Capacity Analysis Tool.

#### Clemson Institute for Economic and Community Development (CIECD)

Paul "Mac" Horton, Ph.D.

Director of CIECD and Sandhill Research and Education Center (Sandhill REC)

South Carolina Rural Development Council  
900 Clemson Road  
Columbia, SC 29229

**Phone:** (803) 788-5700 (ext. 26)

**Email:** [mhorton@clemson.edu](mailto:mhorton@clemson.edu)

**Web:** [www.clemson.edu/public/ciecd](http://www.clemson.edu/public/ciecd)

CIECD offers small business and business planning classes from various curriculums including NewVenture FastTrac, FirstStep FastTrac, and eCommerceSC as well as specialized business curriculums including rural, food and farming, and new farmer initiatives.

#### EngenuitySC

Meghan Hughes

Executive Director

1000 Catawba St., Suite 130

Columbia, SC 29201

**Phone:** (803) 354-5717

**Email:** [mhughes@engenuitysc.com](mailto:mhughes@engenuitysc.com)

**Web:** [www.engenuitysc.com](http://www.engenuitysc.com)

Headquartered in Columbia, EngenuitySC is public/private partnership formed to develop and grow the South Carolina Midlands' knowledge-based economy by fostering an environment where entrepreneurship, innovation, and the creation of knowledge are fundamental elements of the region's culture, identity, and economic development strategy. Through collaboration with business, government, and higher education, EngenuitySC leads initiatives that support research development, promote commercialization, and leverage the region's assets.

#### Entrepreneur Network York Technical College

Edie Dille

Chair

Associate Dean for Business and Information

Technology

452 S Anderson Road

Rock Hill, SC 29730

**Phone:** (803) 981-7314

**Email:** [edille@yorktech.edu](mailto:edille@yorktech.edu)

**Web:** [www.yorktech.com/en](http://www.yorktech.com/en)

The Entrepreneur Network assists, informs, and encourages local small business owners, entrepreneurs, and potential entrepreneurs to network, share experiences, and engage in valuable educational opportunities. The EN also sponsors seminars featuring speakers on a variety of entrepreneurial topics.

#### Francis Marion University Center for Entrepreneurship

Dr. Susan Peters

Director

P.O. Box 100547

Florence, SC 29502

**Phone:** (843) 661-1102

**Fax:** (843) 661-1432

**Email:** [speters@fmarion.edu](mailto:speters@fmarion.edu)

**Web:** [www.fmarion.edu/academics/centerforentrepreneurship](http://www.fmarion.edu/academics/centerforentrepreneurship)

The Francis Marion University Center for Entrepreneurship is dedicated to provide mentoring and business planning services to start-up and existing businesses. The Center for Entrepreneurship provides one-on-one mentoring services to guide prospective and current business owners with sound business advice. Our business planning services include but not limited to business plans and feasibility studies, market research/analysis, financial analysis, and human resource development. Through our partnership with other programs, we often hold entrepreneurial and/or workforce training programs throughout the year.

#### Grand Strand Technology Council

John Sanders

Chairman

9209 Marina Parkway

Myrtle Beach, SC 29572

**Phone:** (843) 491-6060

**Email:** [info@gstechcouncil.org](mailto:info@gstechcouncil.org)

**Web:** [www.gstechcouncil.org](http://www.gstechcouncil.org)

The Grand Strand Technology Council (GSTC) is a non-profit organization with members comprised of technology-driven businesses, government and educational entities, technology associations, entrepreneurs, and individual professionals. All are working toward building a better environment for technology-related business, and increasing their own results through the ever more important networking among the individuals to develop partnerships and cooperative business efforts.

#### Internal Revenue Service (IRS)

Nivia Hayes

Stakeholder Liaison Small, Business/Self Employed

1835 Assembly Street MDP-26

Columbia, SC 29201

**Phone:** (803) 312-7774

**Fax:** (877) 477-8412

**Email:** [Nivia.Hayes@irs.gov](mailto:Nivia.Hayes@irs.gov)



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**Web:** <http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed>

## **Other Helpful IRS Resources:**

- Business and Specialty Helpline: (800) 829-4933
- Electronic Federal Tax Payment System: [www.eftps.gov](http://www.eftps.gov) or 1-800-555-4477
- Tax Forms and Publications: [www.irs.gov/formspubs](http://www.irs.gov/formspubs) or 1-800-829-3676

## **IOP Capital**

2113 Middle Street  
Sullivan's Island, SC 29482  
**Email:** [marc@iopcapital.com](mailto:marc@iopcapital.com)

**Web:** <http://iopcapital.com/>

IOP Capital partners with passionate entrepreneurs by investing expertise and capital to grow their business. Their typical investments are geared toward pre-seed to start-up stage companies.

## **Michelin Development**

Next Innovation Center  
John Tully  
President  
411 University Ridge, Suite B7  
Greenville, SC 29601  
**Phone:** (864) 751-4808  
**Fax:** (864) 751-4941  
**Email:** [john.tully@us.michelin.com](mailto:john.tully@us.michelin.com)  
**Web:** [www.michelindevelopment.com](http://www.michelindevelopment.com)

Michelin Development Upstate, SC is a job creation program, which focuses on social and/or economically disadvantaged businesses in 10 upstate counties. Michelin Development in North America works in conjunction with regional development agencies, local government and business support agencies.

## **Mountain Lakes Business Development Corp.**

Dave Eldridge  
Interim President  
502 E. Main Street  
Walhalla, SC 29691  
**Phone:** (864) 638-4210  
**Email:** [deldridge@charter.net](mailto:deldridge@charter.net)  
**Web:** [www.mountainlakesbdc.com](http://www.mountainlakesbdc.com)

Mountain Lakes Business Development Corporation (MLBDC) is here to assist entrepreneurs in taking their ideas from concept to reality, from garage office to Main Street and from relative unknown to a mainstream brand. Check out the Volunteer Directory to see what our team of SCORE certified mentors has to offer. MLBDC, working closely with Tri-County Technical College, also offers Courses to budding entrepreneurs and small businesses.

## **NxLevel**

Angelo McBride  
Business Administrator  
**Phone:** (803) 545-3960  
**Fax:** (803) 299-8912  
**Email:** [aamcbride@columbiasc.net](mailto:aamcbride@columbiasc.net)  
**Web:** [www.bizbuildersc.com](http://www.bizbuildersc.com)

NxLevel is a program for the entrepreneurs with an

idea or a new business. Topics include, Exploring Entrepreneurship, Setting Financial Goals, Planning the Product, Reaching the Market, Building the Team, Planning for a Profitable Business.

## **Rebel Capital Advisors, LLC**

Bert Golinski  
Founder  
**Email:** [rebelcapitaladvisors@gmail.com](mailto:rebelcapitaladvisors@gmail.com)  
Rebel Capital Advisors, LLC provides capital to early stage technology companies. To date, Rebel Capital has invested in more than forty companies with potentially disruptive technologies.

## **South Carolina Business One Stop (SCBOS)**

**Helpline:** (803) 898-5690  
**Email:** [scboshelp@scbos.com](mailto:scboshelp@scbos.com)  
**Web:** [www.scbos.sc.gov](http://www.scbos.sc.gov)

South Carolina Business One Stop or SCBOS is the official South Carolina business web portal. It enables anyone with an existing business or anyone starting a new business to file permits, licenses, registrations, or pay taxes. From the convenience of your computer at any time, 24 hours a day – 7 days a week, you can take care of your important state filings, and pay for multiple filings and/or taxes with one credit, debit, or EFW payment.

## **South Carolina Department of Commerce**

Ashely Teasdel  
Manager of Small Business  
1201 Main Street, Suite 1600  
Columbia, SC 29201  
**Phone:** (803) 737-0325  
**Fax:** (803) 737-0538  
**Email:** [ateasdel@sccommerce.com](mailto:ateasdel@sccommerce.com)  
**Web:** [www.SCcommerce.com](http://www.SCcommerce.com)

## **South Carolina Department of Revenue**

301 Gervais Street  
Columbia, SC 29201  
**Phone:** (803) 898-5000 (General Info)  
(803) 898-5709 (Income Tax Helpline)  
(803) 898-5788 (Sales Tax Helpline)  
**Web:** [www.sctax.org](http://www.sctax.org)

## **SC Launch!**

Lori Mack  
Program Coordinator  
1000 Catawba Street  
Columbia, SC 29201  
**Phone:** (803) 733-9070  
**Email:** [lori.mack@scra.org](mailto:lori.mack@scra.org)  
**Web:** [www.sclaunch.org](http://www.sclaunch.org)  
SC Launch is a collaborative initiative involving SCRA and South Carolina's university research foundations: Clemson University, the University of South Carolina, and the Medical University of South Carolina. It was created to facilitate applied research, product development and commercialization programs and to strengthen South Carolina's Knowledge Economy by creating high wage-earning jobs. SC Launch provides entrepreneurs with key

tools for success to help build technology startups, jobs and equity in the future for South Carolina as well as access to business, academic and economic development entities through the SC Launch Re- source Network.

## **Silicon Harbor Ventures**

Michael Knox  
Managing Partner  
78 Alexander Street  
Charleston, SC 29403  
**Email:** [mknnox@siliconharborventures.com](mailto:mknnox@siliconharborventures.com)  
**Web:** <http://www.siliconharborventures.com/>  
Silicon Harbor Ventures (SHV), founded in 2013, is an investor managed venture fund targeting investments in early and growth stage companies in Charleston, South Carolina and the southeastern United States. The fund is designed to provide the benefits of angel investor clubs through the investor managed structure with the benefits of a venture fund with committed capital.

## **Small Business Administration (SBA)**

### **South Carolina District Office**

Susan Chavis  
Business Development Specialist  
1835 Assembly Street, Room 1425  
Columbia, SC 29201  
**Phone:** (803) 765-5377  
**Fax:** (803) 765-5962  
**Email:** [susan.chavis@sba.gov](mailto:susan.chavis@sba.gov)  
**Web:** [www.sba.gov/localresources/district/sc/index.html](http://www.sba.gov/localresources/district/sc/index.html)

The SBA offers a myriad of services to small businesses. It provides financial assistance for new or existing businesses through guaranteed loans made by area bank and non-bank lenders. Seminars and free small business counseling is available through SCORE, Small Business Development Centers, and Women's Business Centers. In addition, special loan programs are available for businesses involved in international trade. Federal government contracting assistance is also available.

## **South Carolina Manufacturing Extension Partnership (SCMEP)**

Chuck Spangler  
Interim President  
**Headquarters:**  
1301 Gervais Street, Suite 910  
Columbia, SC 29201  
**Phone:** (803) 252 - 6796  
**Fax:** (803) 254 – 8512

## **Minority Business Development Agency**

Anthony Washington  
Senior Business Development Consultant  
1515 Richland Street, Suite C  
Columbia, SC 29201  
**Phone:** (803) 743-1154  
**Fax:** (803) 743-1162  
**Email:** [busdev@columbiambdacenter.com](mailto:busdev@columbiambdacenter.com)  
**Web:** <http://columbiambdacenter.com/>  
MBDA aims to increase the growth of minority owned business and strengthen existing ones. Its

professional consultants offer a wide range of services including initial counseling, government/ private sector contracting assistance, financial management, access to capital, access to markets, and international trade franchising. The center also maintains strategic partnerships so you can have immediate access to unlimited information tailored to your trade or specialty.

**South Carolina Office of the Secretary of State**

Jody Steigerwalt  
Director, Business Filings  
1205 Pendleton Street #525  
Columbia, SC 29201  
**Phone:** (803) 734-2345  
**Web:** [www.scsos.com](http://www.scsos.com)

**South Carolina State Library*****The Small Business Reference Center***

This section of the South Carolina State Library offers users a collection of state-specific resources supported with demographic data and other local information. Completing the database are business videos to help foster success in all aspects of managing a business.

**Web:** <http://search.ebscohost.com/login.aspx?authtype=ip,geo,uid&geocustid=ns228430&group=geo&profile=sbrc>

**South Carolina Technology Alliance**

Thomas Persons  
President & CEO  
1201 Main Street, Suite 1920  
Columbia, SC 29201

**Phone:** (803) 748-1323

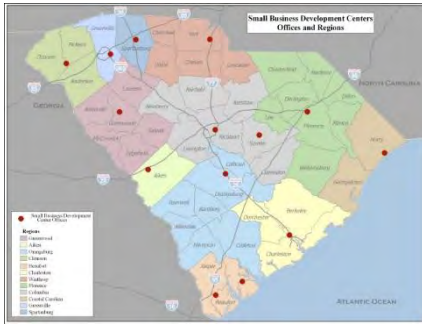
**Email:** [tep@sctech.org](mailto:tep@sctech.org)

**Web:** [www.sctech.org](http://www.sctech.org)

The South Carolina Technology Alliance is a non-profit / private public non-partisan technology orientated Think Tank. It works diligently with stakeholders to assist in identifying and developing technology workforce skills. The management team works with all types of innovative technology companies provides access to consultants, mentors, and senior business leaders, as well as access to lists of services, companies and professionals that will ensure your business a much stronger opportunity for success. SCTA also has strategic partnerships with various venture capital companies and other investor partnerships.



## SC SMALL BUSINESS DEVELOPMENT CENTERS (SC SBDC)



### Small Business Development Center

Michele Abraham

State Director

1014 Greene Street

Columbia, SC 29208

**Phone:** (803) 777-3130

**Email:** [mabraham@sc.edu](mailto:mabraham@sc.edu)

The SBDC aims to advance the state's economic development by helping entrepreneurs grow successful businesses. We provide private business consulting services at no charge and affordable educational programs for a small charge.

### Aiken Area SBDC

USC-Aiken, School of Business

471 University Parkway, Box 9

Aiken, SC 29801

**Phone:** (803) 641-3646

**Email:** [SBDC@USCA.edu](mailto:SBDC@USCA.edu)

### Satellite Center – The Mill on Park

237 Park Avenue

Aiken, SC 29801

### Allendale Area SBDC

465 James Brandt Blvd.

Allendale, SC 29810

803.584.3446 Ext 190

**Email:** [SDunbar2@scsu.edu](mailto:SDunbar2@scsu.edu)

### Beaufort Area SBDC

Martin Goodman

USC-Beaufort, Historic Beaufort Campus

801 Caterer Street

Beaufort, SC 29902

**Phone:** (843) 521-4143

**Email:** [goodman@uscb.edu](mailto:goodman@uscb.edu)

### Charleston Area SBDC

256 Bond Hall, Citadel School of Business

171 Moultrie St.

Charleston, SC 29409

**Phone:** (843) 740-6160

**Email:** [charlestonsbdc@moore.sc.edu](mailto:charlestonsbdc@moore.sc.edu)

### Cheraw Area SBDC

Northeastern Tech

Continuing Education Dept.

1201 Chesterfield Highway

Cheraw, SC 29520

**Phone:** 843.910.7352

**Email:** [CherawSBDC@gmail.com](mailto:CherawSBDC@gmail.com)

### Clemson Area SBDC

Ben Smith

Clemson University

413 Surrine Hall

Clemson, SC 29634-1392

**Phone:** (864) 710-4717

**Email:** [bennys@clemson.edu](mailto:bennys@clemson.edu)

### Columbia Area SBDC

1225 Laurel Street, Room 326

Columbia, SC 29201

**Phone:** (803) 777-5118

**Email:** [oliverp@sc.edu](mailto:oliverp@sc.edu)

### Florence Area SBDC

Florence/Darlington Technical College

P.O. Box 100548

Florence, SC 29501

**Phone:** (843) 661-8256

**Email:** [sbdc.florence@gmail.com](mailto:sbdc.florence@gmail.com)

### Georgetown Area SBDC

Georgetown Library

405 Cleland Street

Georgetown, SC 29440

**Phone:** 843.606.0116

**Email:** [LeemSBDC@gmail.com](mailto:LeemSBDC@gmail.com)

### Greenville Area SBDC

1 North Main Street

Greenville, SC 29601

**Phone:** (864) 370-1545

**Email:** [clemsonsbdc@clemson.edu](mailto:clemsonsbdc@clemson.edu)

### Greenwood Area SBDC

Lander University, Laura Lander Hall

LL209, 320 Stanley Avenue

Greenwood, SC 29649

**Phone:** (864) 388-8492

**Email:** [wigginw@clemson.edu](mailto:wigginw@clemson.edu)

### Hilton Head Area SBDC

USC-Beaufort South Campus One

University Boulevard

Bluffton, SC 29909

**Phone:** (843) 208-8259

**Email:** [pcameron@uscb.edu](mailto:pcameron@uscb.edu)

### Myrtle Beach Area SBDC

Coastal Carolina University

Atlantic Hall

P.O. Box 261954

Conway, SC 29528-6054

**Phone:** (843) 349-4010

**Email:** [jgraham@coastal.edu](mailto:jgraham@coastal.edu)

### Newberry Area SBDC

1814 College Street

Newberry, SC 29108-2126

**Phone:** (803) 321-5689

**Email:** [Nancy.Williamson@newberry.edu](mailto:Nancy.Williamson@newberry.edu)

### North Charleston Area SBDC

6296 Rivers Avenue, Suite 300

North Charleston, SC 29406

**Phone:** (843) 740-6160

**Email:** [charlestonsbdc@moore.sc.edu](mailto:charlestonsbdc@moore.sc.edu)

### Orangeburg Area SBDC

South Carolina State University

College of Business & Applied Professional Sciences

Algernon S Belcher Hall

300 College Street

Campus Box 7176

Orangeburg, SC 29117

**Phone:** (803) 536-8445

**Email:** [dtucker@scsu.edu](mailto:dtucker@scsu.edu)

### Rock Hill Area SBDC

Winthrop University

118 Thurmond Building

Rock Hill, SC 29733

**Phone:** (803) 323-2283

**Email:** [winthropregionalsbdc@gmail.com](mailto:winthropregionalsbdc@gmail.com)

### Spartanburg Area SBDC

Spartanburg Community College

Tyger River Campus

1875 E Main Street, Suite 4

Duncan, SC 29334

**Phone:** (864) 592-6318

**Email:** [es2@clemson.edu](mailto:es2@clemson.edu)

### Sumter Area SBDC

USC Sumter

200 Miller Road, Room

216 Sumter, SC 29150-2498

**Phone:** (803) 938-3833

**Email:** [jgiffin@sc.edu](mailto:jgiffin@sc.edu)

### Union Area SBDC

103 West Main Street

Union, SC 29379

**Phone:** 864.427.8864

**Email:** [UnionSBDC@gmail.com](mailto:UnionSBDC@gmail.com)

## SCORE CHAPTERS

### Service Corps of Retired Executives (SCORE)

Norman Paige

State Director

1835 Assembly Street, Suite 1425

Columbia, SC 29201

**Phone:** (803) 253-3124

**Email:** [nmvp Paige@aol.com](mailto:nmvp Paige@aol.com)

SCORE is a volunteer nonprofit association helping small businesses succeed. SCORE matches clients with the expert counselor best-suited to their needs. The SCORE counselors are current or former

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business owners and executives who have achieved high levels of success

## **Aiken South Central Region Chapter 683**

Aiken Chamber of Commerce  
121 Richland  
Avenue E Aiken, SC  
29801  
**Phone:** (803) 641-1111  
**Fax:** (803) 641-4174  
**Web:** [www.aikenchamber.net](http://www.aikenchamber.net)

## **Beaufort Carolina Lowcountry Chapter**

2348 Boundary Street  
Beaufort, SC 29902  
**Phone:** (843) 470-0800  
**Web:** [www.scorebeaufort.com](http://www.scorebeaufort.com)

## **Camden Chapter**

Kershaw County Chamber of Commerce  
607 Broad St  
Camden, SC 29021  
**Phone:** (803) 765-5131

## **Chapin Midlands Chapter**

Chapin Chamber of Commerce  
302 Columbia Avenue  
Chapin, SC 29036  
**Phone:** (803) 345-1100  
**Web:** [www.scoremidlands.org](http://www.scoremidlands.org)

## **Charleston Coastal Chapter 285**

Charleston Metro Chamber of Commerce  
4045 Bridge View Drive B-151  
N. Charleston, SC 29405  
**Phone:** (843) 727-4778  
**Web:** [www.charlestonsc.score.org](http://www.charlestonsc.score.org)

## **Cheraw Chapter**

Greater Cheraw Chamber of Commerce  
221 Main Street  
Cheraw, SC 29520  
**Phone:** (843) 537-7681

## **Columbia Midlands Chapter 230**

1835 Assembly Street, Suite 1425  
Columbia, SC 29201  
**Phone:** (803) 765-5131  
**Fax:** (803) 765-5962  
**Web:** [www.scoremidlands.org](http://www.scoremidlands.org)

## **Florence Midlands Chapter**

Florence Chamber of Commerce  
610 W Palmetto Street  
Florence, SC 29503  
**Phone:** (843) 665-0515  
**Web:** [www.scoremidlands.org](http://www.scoremidlands.org)

## **Greenville Piedmont Chapter 232**

300 E Washington Street, Room B-31  
Greenville, SC 29601  
**Phone:** (864) 271-3638

**Fax:** (864) 271-3638

**Web:** [www.piedmontscore.org](http://www.piedmontscore.org)

## **Greenwood Piedmont Chapter**

Piedmont Technical College  
620 N Emerald Road  
Greenwood, SC 29648  
**Phone:** (864) 941-8414  
**Web:** [www.piedmontscore.org](http://www.piedmontscore.org)

## **Hartsville Midlands Chapter**

Hartsville Chamber of Commerce  
214 N 5th Street  
Hartsville, SC 29550  
**Phone:** (843) 332-6401  
**Web:** [www.scoremidlands.org](http://www.scoremidlands.org)

## **Hilton Head Carolina Lowcountry Chapter 650**

Hilton Head Island-Bluffton Chamber of Commerce  
1 Chamber of Commerce Drive  
Hilton Head Island, SC 29928  
**Phone:** (843) 785-7107  
**Fax:** (843) 785-3673  
**Web:** [www.scorehiltonhead.com](http://www.scorehiltonhead.com)

## **Lexington Midlands Chapter**

Lexington Chamber of Commerce  
321 S Lake Drive  
Lexington, SC 29072  
**Phone:** (803) 359-6113  
**Web:** [www.scoremidlands.org](http://www.scoremidlands.org)

## **Myrtle Beach Grand Strand Chapter 381**

605 10th Avenue  
N. Myrtle Beach, SC 29577  
**Phone:** (843) 918-1079  
**Fax:** (843) 918-1080  
**Web:** [www.mbscore.org](http://www.mbscore.org)

## **Northeast Chapter**

Village at Sandhill  
110-6 Forum Drive  
Columbia, SC 29229  
**Phone:** (803) 765-5131

## **Orangeburg Midlands Chapter**

Orangeburg Chamber of Commerce  
1570 John C. Calhoun Drive  
Orangeburg, SC 29116  
**Phone:** (803) 534-6821  
**Web:** [www.scoremidlands.org](http://www.scoremidlands.org)

## **Piedmont SCORE Chapter 232**

300 E. Washington Street  
Greenville, SC 29601  
**Phone:** (864) 271-3638 or (864) 646-1700  
**Email:** [info@piedmontscore.org](mailto:info@piedmontscore.org)

## **Spartanburg Piedmont Chapter**

Spartanburg Community College  
- Tyger River Campus  
1875 East Main Street (Hwy

290)

Duncan, SC 29334

**Phone:** (864) 592-6317

**Web:** [score@scsc.edu](mailto:score@scsc.edu)

## **Summerville Coastal Chapter**

Summerville Chamber of Commerce  
402 N Main Street  
Summerville, SC 29483  
**Phone:** (843) 873-2931  
**Web:** [www.score285.org](http://www.score285.org)

## **Sumter Midlands Chapter**

Sumter Chamber of Commerce  
32 E Calhoun Street  
Sumter, SC 29150  
**Phone:** (803) 775-1231 or (803) 775-0915  
**Web:** [www.scoremidlands.org](http://www.scoremidlands.org)



## BUSINESS INCUBATORS, RESOURCE CENTERS & ACCELERATORS

### Abbeville County Industrial Incubator

Stephen Taylor

56 Commerce Drive

Abbeville, SC 29620

**Phone:** (864) 366-2181

**Fax:** (864) 366-9266

**Email:** [staylor@abbevillecountysc.com](mailto:staylor@abbevillecountysc.com)

**Web:** [www.abbevillecountysc.com](http://www.abbevillecountysc.com)

**Counties Served:** Abbeville, Greenwood, McCormick, Laurens, Anderson

The Abbeville County Industrial Incubator is a manufacturing incubator offering 5,000 square foot bays (expandable to 10,000 feet). Any entrepreneur is eligible to apply for space.

### Applied Research Center

Fred Humes

President & CEO

**Phone:** (803) 215-0605

**Fax:** (803) 641-3369

**Email:** [Humes@discoverARC.com](mailto:Humes@discoverARC.com)

**Web:** [www.archydrogen.com](http://www.archydrogen.com)

A primary mission of the facility is the sharing of practical, useful knowledge that will advance our understanding of energy and technology. The Applied Research Center (ARC) is a program of the Economic Development Partnership, which is a non-profit public-private development corporation serving the needs of new and existing businesses in Aiken and Edgefield Counties, South Carolina.

### Benedict College Small Business Incubator

Dr. Darlene Booth-Bell

Director

2601 Read Street

Columbia, SC 29204

**Phone:** (803) 705-4781

**Fax:** (803) 705-7080

**Email:** [belld@benedict.edu](mailto:belld@benedict.edu)

**Web:** <http://www.benedict.edu/cms/?q=node/192>

The Benedict College Small Business Incubator welcomes start-up businesses for two years as clients and tenants within the Business Development Center. Businesses selected to be participants in the incubation program are entrepreneurs interested in providing innovative new products, services, or approaches to business within the African American Community.

### Bushy Park Incubator

Cooper River Partners, LLC

1588 Bushy Park Road

Goose Creek, SC 29445

**Phone:** (843) 820-6172

**Email:** [inquiries@bpindustrial.us](mailto:inquiries@bpindustrial.us)

**Web:** <http://www.bushyparkindustrialcomplex.com/>

Bushy Park Incubator provides access to high tech

laboratories, technological equipment, state of the art communication networks and a wide variety of office, collaboration and manufacturing space.

### Catalyst Center (Charleston Metro Chamber of Commerce)

**Email:** [mail@charlestonchamber.org](mailto:mail@charlestonchamber.org)

**Web:** [www.charlestonchamber.net/catalyst-center](http://www.charlestonchamber.net/catalyst-center)

Bryan Derreberry

President & CEO

4500 Leeds Avenue, Suite 100

North Charleston, SC 29405

**Phone:** (843) 805-3100

**Fax:** (843) 723-4853

Located on the second floor of the Charleston Metro Chamber of Commerce, is a space where aspiring and existing entrepreneurs can connect, receive information, identify resources, meet with mentors and take advantage of programs designed for their business' start-up and growth.

### Charleston Digital Corridor

Ernest Andrade

Executive Director

475-A East Bay Street

Charleston, SC 29403

**Phone:** (843) 724-3773

**E-mail:** [ernest@charlestondigitalcorridor.com](mailto:ernest@charlestondigitalcorridor.com)

**Web:** <http://www.charlestondigitalcorridor.com>

Charleston Digital Corridor is a creative effort to attract, nurture & promote Charleston's knowledge economy by facilitating a business, physical and social environment where technology companies thrive. Initiatives include office & meeting space, a talent portal, educational forums, site acquisition help, funding, and networking.

### Clemson Apparel Research (CAR)

Chris Jarvis

Director

500 Lebanon Road

Pendleton, SC 29670

**Phone:** (864) 646-8454

**Fax:** (864) 646-8230

**Email:** [cwjrvc@clemson.edu](mailto:cwjrvc@clemson.edu)

**Web:** <http://car.clemson.edu/>

Clemson Apparel Research was established to revitalize the domestic sewn-products industry through the proper application of advanced technology and management practices. It offers consulting services to address specific manufacturing problems, research services to create new technologies and management systems for the sewn-products and textile industries, as well as manufacturing services through a 6,000 square foot model apparel plant to demonstrate state-of-the-art technology.

**Phone:** (843) 740-5444

**Email:** [lauren@lowcountrylocalfirst.org](mailto:lauren@lowcountrylocalfirst.org)

Provides infrastructure and support to reduce the risk for new farmers launching their new farm businesses. Land lease, tractor access, packing facility, walk-in cooler, tool storage, irrigation and assistance from a mentor.

### Clemson University Research Foundation (CURF)

Casey Porto

Executive Director

391 College Avenue, Suite 401

Clemson, SC 29631

**Phone:** (864) 656-0797

**Fax:** (864) 656-0474

**Email:** [cporto@clemson.edu](mailto:cporto@clemson.edu)

**Web:** [www.clemson.edu/curf](http://www.clemson.edu/curf)

CURF manages the technology transfer functions of Clemson University by taking assignment of inventions, obtaining intellectual property protections, working with faculty to evaluate commercial potential of discoveries, and licensing inventions to the private sector for public use. CURF owns and operates several facilities dedicated to business incubation that enable start-up companies to accelerate their growth through access to office and wet-lab space as well as other support service.

### CU-ICAR Center for Emerging Technologies

Fred Cartwright

Executive Director

4 Research Drive

Greenville, SC 29607

**Phone:** (864) 283-7102

**Email:** [fcartwr@clemson.edu](mailto:fcartwr@clemson.edu)

**Web:** <http://cuicar.com/>

CUBEInC

Michael J. Gara

Director of Technology Development

200 C Patewood Drive

Greenville, SC 29615

**Phone:** (864) 284-6289

**Email:** [migara@clemson.edu](mailto:migara@clemson.edu)

**Web:** <http://www.cucubeinc.com/>

The Clemson University Biomedical Engineering Innovation Campus (CUBEInC) develops high-impact medical technology and devices for disease management and technology transfer from bench to bedside.

### Dirt Works Incubator Farm

Nikki Kelley

Director of Sustainable Agriculture

Lowcountry Local First

1630-2 Meeting Street

Charleston, SC 29405

**Phone:** (843) 740-5444

**Email:** [nikki@lowcountrylocalfirst.org](mailto:nikki@lowcountrylocalfirst.org)

Provides infrastructure and support to reduce the risk for new farmers launching their new farm businesses. Land lease, tractor access, packing facility, walk-in cooler, tool storage, irrigation and assistance from a mentor.

## Don Ryan Center for Innovation

David Nelems  
400 Buckwalter Place Blvd.  
Bluffton, SC 29910

### Mailing Address:

P.O. Box 2277  
Bluffton, SC 29910

**Phone:** (843) 540-0405

**Email:** [dnelems@ryan-innovation-center.com](mailto:dnelems@ryan-innovation-center.com)

**Web:** [www.ryan-innovation-center.com](http://www.ryan-innovation-center.com)

The Don Ryan Center for Innovation is designed to support new technology company formation and development in Bluffton, SC by helping technology innovators and small technology companies successfully develop and grow. To do this, the program links innovators to intellectual property, technology evaluation, product development services, seed financing, business mentorship, corporate relationships and recruiting. The program blends the attributes of hands-on consulting support, resource identification and availability, and distance learning to help increase the probability innovators will be successful.

## Duke Energy Center for Innovation

Ben Chastain  
Director  
145 West Carolina Avenue  
Hartsville, SC 29550

**Phone:** (843) 917-0600

**Email:** [Ben.chastain@hartsvillesc.gov](mailto:Ben.chastain@hartsvillesc.gov)

**Web:** <http://decenterforinnovation.com/>

**Counties Served:** Darlington, Florence, Chesterfield, Dillon, Marlboro, and Marion

Representing a unique public-private collaboration, the Center's partners, including Clemson University, the City of Hartsville, Duke Energy, and others, work to bring innovators together with needed business development and support services so they may commercialize emerging technology products and services. The Center provides office space to entrepreneurs and links them to a variety of hands-on support in developing and evaluating tech-focused products, protecting intellectual property, locating financing opportunities and cultivating business relationships.

## eMerge @ the Garage

Craig Kinley  
**Phone:** 616-308-9741

**Email:** [ckinley@wiprowess.com](mailto:ckinley@wiprowess.com)

**Web:** <http://www.emergeandersonsc.com/>

The City of Anderson is creating an entrepreneurial space and program(s) that will focus on a public/private collaborative with local industry partners. eMerge @ the Garage consists of incubator/accelerator programs providing entrepreneurial flexible work space and access to capital for startups in Health Care, IT Intelligence, Culinary Arts/Agri-Business and Education opportunities.

## EngenuitySC

Meghan Hughes

### Executive Director

1000 Catawba St., Suite 130  
Columbia, SC 29201

**Phone:** (803) 354-5717

**Email:** [mhughes@engenuitysc.com](mailto:mhughes@engenuitysc.com)

**Web:** [www.engenuitysc.com](http://www.engenuitysc.com)

Created in 2003, EngenuitySC is an active public/private partnership focused on the knowledge-based economy in the Columbia, South Carolina region. It is comprised of business and industry leaders, along with representatives from local government and academia. Its goal is to encourage entrepreneurship to commercialize ideas, technology, research, and public policy in an effort to help knowledge-based companies and create access to start-up investment capital.

## The Enterprise Campus at Midlands Technical College

J. Tom Ledbetter Jr.

Associate Vice  
President

P.O. Box 2408  
151 Powell Road  
Columbia, SC 29202

**Phone:** (803) 691-3885

**Email:** [ledbettert@midlandstech.edu](mailto:ledbettert@midlandstech.edu)

**Web:** <http://mtcenterprisecampus.com/>

The Enterprise Campus allows for interaction between the corporate community, faculty and students; thereby creating a seamless integration of innovative companies, emerging technologies and education. Benefits include access to applied learning and laboratory space, office space and resources, faculty resources, training facilities, continuing education, and customized workforce training.

## The Faber Entrepreneurship Center at the Moore School of Business

Dean Kress, Associate Director

Dr. Dirk D. Brown, Director

1705 College Street  
Columbia, SC 29208

**Phone:** (803) 777-7015 Dean Kress

(803) 777-1717 Dr. Dirk Brown

**Email:** [kressd@moore.sc.edu](mailto:kressd@moore.sc.edu)

[Dirk.brown@moore.sc.edu](mailto:Dirk.brown@moore.sc.edu)

**Web:** <http://mooreschool.sc.edu/facultyresearch/researchcenters/faberentrepreneurshipcenter.aspx>

The Faber Entrepreneurship Center, endowed with a \$1 million gift from University of South Carolina alumni Tim and Karen Faber, seeks to provide USC students with intensive exposure to entrepreneurial concepts, small business management training, and interaction with a network of successful entrepreneurs in South Carolina. The Faber Entrepreneurship Center has recently focused on providing companies in South Carolina with support at the intersection of New Venture Formation, Global Business, and Intellectual Property Strategy & Management

## firedUP Accelerator Program

Laura Corder  
Director of Communications  
1225 Laurel Street, First Floor

**Phone:** (803) 545-4423

**Email:** [laura@uscolainc.org](mailto:laura@uscolainc.org)

**Web:** <http://firedup.co/>

## The Flagship

475-A East Bay Street  
Charleston, SC 29403

**Phone:** (843) 724-3773

**Email:** [info@charlestonflagship.com](mailto:info@charlestonflagship.com)

**Web:** [www.charlestonflagship.com/#home](http://www.charlestonflagship.com/#home)

Located in Historic Downtown Charleston, the Flagship is Charleston's premier business incubator for tech and tech-related businesses. The Flagship offers enterprise-class business spaces at cost-effective rates and flexible terms ideally suited for start-up stage companies. The Flagship also supports the visual arts community through the Flagship Gallery - a venue for Charleston's up-and-coming contemporary artists.

## The Harbor Entrepreneur Center

John Osborne  
Co-founder/director  
300 W Coleman Boulevard, Suite 204  
Mount Pleasant, SC 29464

**Phone:** (843)-478-7483

**Email:** [john@harborec.com](mailto:john@harborec.com)

**Web:** [www.harborec.com](http://www.harborec.com)

The Harbor Accelerator is a business accelerator program designed with the entrepreneur in mind. We have one goal... build scalable business for the Charleston region. Each start up is provided tremendous resources and support to grow quickly, test the market quickly, and become viable. Our program is designed to introduce high impact business concepts to an intense curriculum led by successful mentor entrepreneurs. These mentors will walk side by side with the startup team throughout the 14 week program to keep them focused on the critical elements needed to grow their business. At the end of the program, the startups know what is needed to take the next step and are introduced to possible capital sources to help them grow.

## Local Works Coworking Space

Larry Downey  
Community Manager  
1630-2 Meeting Street  
Charleston, SC 29405

**Phone:** (843) 740-5444

**Email:** [larry@lowcountrylocalfirst.org](mailto:larry@lowcountrylocalfirst.org)

**Web:** <http://lowcountrylocalfirst.org/>

The space, community and services you need to thrive. Affordable/flexible coworking space for established and start-up entrepreneurs, with mentoring, networking and business development workshops. Local Works is a project of Lowcountry Local First.

## LowCountry Innovation Center

1535 Hobby Street  
N. Charleston, SC 29405

**Phone:** (843) 735-5840

**Email:** [info@lowcountryinnovationcenter.com](mailto:info@lowcountryinnovationcenter.com)

construction, unparalleled service, and a flexible office to create the environment for a companies' continued success.

## Medical University of South Carolina Foundation for Research Development

Michael G. Rusnak  
Executive Director

**Phone:** (843) 876-1900

**Email:** [rusnak@musc.edu](mailto:rusnak@musc.edu)

**Web:** [www.academicdepartments.musc.edu/frd/index.htm](http://www.academicdepartments.musc.edu/frd/index.htm)

MUSC's affiliated not for profit research foundation, the MUSC Foundation for Research Development (FRD) interfaces with industry in the area of technology transfer. These activities result in a contribution to MUSC's overall economic impact for our state and nationally. Most importantly, by collaborating with industry, cutting edge discoveries have the opportunity to become real life solutions to today's medical problems.

## Michelin North American Incubator

Patrick Kirby  
Director

3 Research Drive  
Greenville, SC 29607

**Phone:** (864) 213-5201

**Email:** [Patrick.kirby@us.michelin.com](mailto:Patrick.kirby@us.michelin.com)

## Minority Business Accelerator

Nika White

Vice President of Diversity and Inclusion  
Greenville Chamber  
24 Cleveland Street  
Greenville, SC 2901

**Phone:** (864) 242-1050 / (866) 485-5262

**Fax:** (864) 282-8509

**Email:** [nwhite@greenvillechamber.org](mailto:nwhite@greenvillechamber.org)

The MBA program prepares minority-owned businesses for growth and expansion to create a competitive advantage for Upstate, SC to become the most inclusive business community in the world. The MBA program grows the economic success of disadvantaged organizations through business development services, mentoring, and access to large corporations for partnership opportunities. The program is focused on reducing disparity in the region's business community by driving economic activity for high-potential minority owned firms. Compelling evidence exists in other comparable areas that this type of program can lead to more viable and competitive MBEs that have the ability to grow and create meaningful job opportunities.

## NEXT

### Greenville

Brenda Laakso  
VicePresident

NEXT Innovation Center  
411 University Ridge, Suite 202  
Greenville, SC 29601

**Phone:** (864) 751-4806

## Email:

[blaakso@greenvillechamber.org](mailto:blaakso@greenvillechamber.org)

**Email:** [blaakso@nextupstatesc.org](mailto:blaakso@nextupstatesc.org)

## Web:

<http://www.nextupstatesc.org/>

NEXT clients are fast growth technology companies that own their intellectual property and have high potential for national and international growth. Sectors currently served include Internet technology, electronic device, biomedical, software, nanotechnology, and pharmaceutical. NEXT offers entrepreneurs access to an entrepreneurial community, angel investors, SBIR/STTR consultation, office space, a talent portal, a CEO Best Practice Forum, as well as hosting for a functional company web page on the NEXT website.

## North Dargan Innovation Center

Shelby Jenerette  
Executive Director  
150 N. Dargan Street  
Florence, SC 29501

**Phone:** (843) 413-0100

**Fax:** (843) 413-0200

**Email:** [Shelby@northdargan.com](mailto:Shelby@northdargan.com)

We are a mixed use, Office/Professional Business Incubator. We are here to help startup companies, or home based businesses that are ready to expand into the local business community, thereby creating jobs. We offer physical support with office space, internet access, copy and fax service, a phone line and office furniture, as well as mentoring and business counseling, business plan development, financial projections and benchmarks, market research and more.

## Savannah River Research Campus

A. Smith  
Manager  
227 Gateway Drive  
Aiken, SC 29803

**Phone:** (803) 652-7772

**Email:** [asmith2@aikencountysc.gov](mailto:asmith2@aikencountysc.gov)

**Web:** [www.aikencountysc.gov/DspOfc.cfm?qOfcID=ADMRP](http://www.aikencountysc.gov/DspOfc.cfm?qOfcID=ADMRP)

## SC Biotechnology Incubation Facility

101 Gregor Mendel Cir  
Greenwood, SC 29646

**Phone:** (864) 953-3980

**Web:** <http://greenwoodscchamber.org/industry/>

A 22,000 square-foot, state-of-the-art-facility. In addition to six laboratory modules with related office and support space, the incubator houses a conference room, library, and 124-seat auditorium. Outfitted with the latest technology, the building contains T-1 telecommunications and video conferencing capabilities to link you to resources around the state and the world.

## SC BIO

Wayne Roper  
President

411 University Ridge, Suite A Greenville, SC 29601

**Email:** [wayne@wroper.com](mailto:wayne@wroper.com)

**Web:** [www.scbio.org](http://www.scbio.org)

SCBIO is a member organization that exists to support and advance South Carolina's life science industry through collaboration, advocacy, workforce development, enhanced purchasing power and education. This mission furthers our goal of ensuring that South Carolina's companies, research institutions, and citizens reap the economic and societal benefits of a world-class life sciences cluster.

## SEBIO

Suzanne Cantando  
Executive Director  
P.O. Box 97182

Raleigh, NC 27624

**Phone:** (919) 272-4391

**Email:** [Suzanne@sebio.org](mailto:Suzanne@sebio.org)

**Web:** <http://sebio.org/>

Southeast BIO (SEBIO) is a regional non-profit organization that fosters the growth of the life sciences industry in the Southeastern United States through efforts that promote entrepreneurship and bring together the key players active in the development of the industry. SEBIO's geographic footprint includes Alabama, Florida, Georgia, North Carolina, South Carolina, Tennessee and Virginia. We focus on key industries within the life sciences, including: bio/pharma, medical devices and technology, agricultural biotechnology, animal health, bioinformatics and biomaterials.

## SC Launch Innovation Centers

Greg Hillman  
Senior VP and General Manager  
1000 Catawba Street  
Columbia, SC 29201

**Phone:** (843) 760-3280

**Email:** [Greg.Hillman@scra.org](mailto:Greg.Hillman@scra.org)

**Web:** [www.sclaunch.org](http://www.sclaunch.org)

## SCRA Innovation Centers:

### SCRA USC Innovation Center at Columbia

1000 Catawba Street  
Columbia, SC 29208

**Phone:** (803) 733-9076

The innovation center is designed to house high-tech companies emerging from research at the University of South Carolina and entering commercialization and light manufacturing stages. This facility is situated and designed to stimulate and sustain clean next-generation manufacturing.

### SCRA MUSC Innovation Center at Charleston

645 Meeting Street  
Charleston, SC 29403

**Phone:** (843) 760-5896

The innovation center is designed to support Charleston's growing biotechnology cluster. The 28,400 square foot facility will consist of flexible use, multi-tenant laboratory and office space



supporting biopharma, biomed and biotech research and commercialization. The building

Spartanburg Community College, USC Upstate, Wofford, SBDC, SCORE, the Chamber of Commerce

Fax: (843) 723-4853

was opened in December 2009 and leasing applications are currently being accepted.

#### **SCRA/ATI Innovation Center at Greenwood**

117 Gregor Mendel Circle  
Greenwood, SC 29646

**Phone:** (864) 953-3982

The innovation center offers wet laboratory, meeting, office, and conference space. The facility hosts companies conducting research and development as well as community events and meetings. A full genetics and biotechnology focused library, support staff, and close proximity to researchers at the Greenwood Genetic Center provide a hub for diagnostic, therapeutic, and pharmaceutical companies.

#### **Southeastern Institute of Manufacturing and Technology (SiMT) - Manufacturing and Business Incubator**

Mark Roth

Vice President of Technology and Manufacturing  
1951 Pisgah Road  
Florence, SC 29502

**Phone:** (843) 413-2740

**Email:** [mark.roth@SiMT.com](mailto:mark.roth@SiMT.com)

**Web:** [www.SiMT.com](http://www.SiMT.com)

The Manufacturing and Business Incubator at SiMT is designed to house and foster startup companies that are entering commercialization and light manufacturing stages of their business. The 27,400 square foot facility consists of flexible use, multi-tenant manufacturing and office spaces. The facility also has conference rooms, and is adjacent to the SiMT's Advanced Manufacturing Center, which offers services in the areas of CAD design, rapid prototyping, virtual reality simulations, CNC machining, workforce training, and business systems development.

#### **Spartanburg Area Chamber of Commerce**

105 North Pine Street  
Spartanburg, SC 29304  
Allen Smith

President & CEO

**Phone:** (864) 594-5000

**Email:** [asmith@spartanburgchamber.com](mailto:asmith@spartanburgchamber.com)

**Web:** [www.spartanburgchamber.com](http://www.spartanburgchamber.com)

The Spartanburg Area Chamber of Commerce has established a dedicated office to assist with small business consulting for startups and growing companies in all areas of concentration.

#### **Spartanburg Entrepreneurial Resource Network (SERN)**

Allen Smith

President & CEO

**Phone:** (864) 594-5000

**Email:** [asmith@spartanburgchamber.com](mailto:asmith@spartanburgchamber.com)

**Web:** [www.spartanburgentrepreneur.com](http://www.spartanburgentrepreneur.com)

SERN is a collaborative effort between several organizations in Spartanburg County whose mutual goal is to promote a vibrant entrepreneurial environment in Spartanburg. The members are

and the City of Spartanburg. Together, the group offers a wide variety of programs and support for startups and growing businesses resulting in one of the most formidable business assistance programs in the nation.

#### **Technology Incubator @ Knowledge Park**

David J. Warner, Director, Technology Incubator  
Economic & Urban Development Department, City of Rock Hill

157 East Main Street, Suite 500  
Rock Hill, SC

**Mailing Address:**

P.O. Box 11706

Rock Hill, SC 29731

**Phone:** (803) 329-8721

**Email:** [David.Warner@cityofrockhill.com](mailto:David.Warner@cityofrockhill.com)

#### **The Iron Yard**

Peter Barth

Executive Director

The Forge (Iron Yard HQ/Academy)

411 University Ridge, Suite 220  
Greenville, SC 29601

**Phone:** (864) 214-5609

**Web:** [www.theironyard.com](http://www.theironyard.com)

The Iron Yard is a steam engine of creative people. You'll find everyone from designers, hackers and teachers to makers, artists, and writers. We love building businesses and projects, and our fuel is the people who bring those things to life. Here 'accelerate' means so much more than trendy technology and giant buy-outs. We're interested in building strong, sustainable businesses that add value to customer's lives. Speaking the same language? We'd love for you to join us. Whether your goal is a Series A round, building a team and bootstrapping, or utilizing Kickstarter, we have a place for you.

#### **The Iron Yard CoWork Spaces:**

##### **Spartanburg**

Jeff Boeh, Campus Director

151 South Daniel Morgan Avenue  
Spartanburg, SC 29306

**Phone:** (864) 214-5609

**Email:** [Spartanburg@theironyard.com](mailto:Spartanburg@theironyard.com)

##### **Greenville**

Roy Schmidt, Campus Director

101 North Main Street, Suite 400  
Greenville, SC 29601

**Phone:** (864) 952-0099

**Email:** [Greenville@theironyard.com](mailto:Greenville@theironyard.com)

##### **ThinkTEC**

Jill Galmarini

Director

P.O. Box 975

4500 Leeds Avenue

N. Charleston, SC 29402

**Phone:** (843) 805-3015

**Email:** [jgalmarini@charlestonchamber.org](mailto:jgalmarini@charlestonchamber.org)

**Web:** <http://thinktec.com/>

ThinkTEC is a Charleston Metro Chamber of Commerce initiative that facilitates start-up companies, grow existing business and attract new business in the high-tech arenas. These efforts include industry-specific conferences, public policy and legislative initiatives, program development, and educational events. Entrepreneurial training programs are offered through NxLevel.

#### **Tri-County Entrepreneur Development Corporation**

Tri-County Entrepreneur Development Corporation (TCEDC)

Dave Eldridge

Director

502 E. Main St.

Walhalla, SC 29691

**Phone:** (864) 638-4210

**Email:** [Deldridge1940@charter.net](mailto:Deldridge1940@charter.net)

**Web:** [www.oconeescdc.com](http://www.oconeescdc.com)

The TCEDC initiative seeks to stimulate economic development by working with entrepreneurs and/or small businesses in helping to grow their ideas in the Oconee area from concept to flourishing businesses. Assistance comes through mentoring services, providing incubator space and conducting training programs in partnership with Tri-County Technical College.

#### **USC/Columbia Technology Incubator**

Laura Corder

Director of Communications

1225 Laurel Street

Columbia, SC 29201

**Phone:** 803-545-4423

**Fax:** (803) 545-4881

**Email:** [laura@uscolainc.org](mailto:laura@uscolainc.org)

**Web:** [www.uscolainc.org](http://www.uscolainc.org)

The USC-Columbia Technology Incubator is for entrepreneurs who have a technology-based product or service and who wish to have interaction with the university R&D enterprise. It is expected the entrepreneur will have technical education or business experience to exploit the technology, as well as have a documented business plan that includes market analysis, financial projections, and funding requirement. For such entrepreneurs, the USCCTI will provide a broad scope of services including cost-effective office/laboratory space and support, proto-type manufacturing facilities, product realization and development services and business consultation.

#### **University of South Carolina Salkehatchie Leadership Institute (USCSLI)**

James Everett

Business Consultant

Center for Business Development

P.O. Box 617

Allendale, SC 29810

**Phone:** (803) 584-3446 Ext. 269

**Fax:** (803) 584-5180

# South Carolina Just right.

**Email:** [jeverett@mailbox.sc.edu](mailto:jeverett@mailbox.sc.edu)

**Web:** [uscsalkehatchie.sc.edu/leadership/index.html](http://uscsalkehatchie.sc.edu/leadership/index.html)

The USCSLI seeks to stimulate economic development in Allendale, Bamberg, Barnwell, Colleton, and Hampton Counties of South Carolina. The Center provides small business training and technical assistance to current and prospective business owners.

## **The USC Upstate Business Incubator**

Darrell Parker

Dean

George Dean Johnson, Jr. College of Business and Economics

University of South Carolina Upstate

160 East St. John Street

Spartanburg, SC 29306

**Phone:** (864) 503-5312

**Fax:** (864) 503-5583

**Email:** [dparker@uscupstate.edu](mailto:dparker@uscupstate.edu)

The USC Upstate Business Incubator (USCUBI) is for entrepreneurs who wish to have interaction with the George Dean Johnson, Jr. College of Business and Economics in Spartanburg. We seek entrepreneurs with business experience and documented business plans that will enable involvement with students. Potential student project assistance includes market analysis, financial projections, and funding requirements. Student entrepreneurs are encouraged to use the incubator while developing projects working under a faculty-directed study program. The USCUBI will provide services including cubicle space and support and development services.



## LICENSES, PERMITS & REGULATIONS

Various types of licenses, permits and registrations may be required in order to conduct business in South Carolina. Federal, state and local laws and ordinances establish guidelines such as occupational matters, business licensing, environmental permitting and tax withholdings.

### BUSINESS LICENSE BASICS

South Carolina does not have a statewide business license requirement; therefore companies must apply for local business licenses. Most towns and municipalities require a business license. The following counties also require business licenses:

Beaufort County  
Charleston County  
Dorchester County  
Horry County  
Jasper County  
Marion County  
Richland County  
Sumter County

To obtain a license in one of these counties, contact the local business license office or visit [www.SCBOS.com](http://www.SCBOS.com) for a complete listing of offices.

### BUSINESS LICENSES & PERMITS

- ⇒ **Depending on the type of business, registration with the State of South Carolina** can be accomplished through the **Secretary of State's Office**, the **Department of Revenue** or through the **South Carolina Business One Stop**. [www.SCBOS.com](http://www.SCBOS.com)
- ⇒ **Federal Tax ID Number** which can be applied for at the **IRS Web site**. <http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed/Employer-ID-Numbers-EINs> or through links at [www.SCBOS.com](http://www.SCBOS.com)
- ⇒ **Local Business Licenses** are often necessary for businesses located within city or town limits. Check with the local municipality for business license requirements. **SCBOS** lists Web site connections for each county and municipality. [www.SCBOS.com](http://www.SCBOS.com)
- ⇒ **Occupational Permits & State Licensing** may be required. New business owners should check with the **South Carolina Department of License, Labor and Regulation** to determine if an occupational permit is required for their business. [www.llr.state.sc.us](http://www.llr.state.sc.us)
- ⇒ **The Department of Health & Environmental Control's (DHEC) Small Business Environmental Assistance Program (SBEAP)** team is available to answer questions on environmental permitting and compliance issues for small businesses. Their services are free and non-regulatory. [www.SCDHEC.gov](http://www.SCDHEC.gov)
- ⇒ **State Certifications for Women and Minorities** promote the growth and development of small and minority owned businesses in South Carolina. Visit their Web site to find about how to become certified. [www.govoepp.state.sc.us/osmba](http://www.govoepp.state.sc.us/osmba)

### SMALL BUSINESS REGULATORY REVIEW COMMITTEE

The Small Business Regulatory Review Committee reviews new and existing state agency regulations that may adversely impact small businesses. The Committee, which is comprised of private-sector small business owners, was chartered to ensure that South Carolina's small business community has a voice and a level playing field on which to compete. Small businesses facing problems with a state agency regulation can call or write to the Committee at the Small Business Development office of the South Carolina Department of Commerce to explain their concerns.

Visit Small Business and Existing Industry at [www.SCBizNetwork.com](http://www.SCBizNetwork.com) for more information.

## LICENSES, PERMITS & REGULATIONS RESOURCES

### Internal Revenue Service (IRS)

Nivia Hayes  
Stakeholders Liaison, Small Business/Self Employed  
1835 Assembly Street MDP-26  
Columbia, SC 29201  
**Phone:** (803) 312-7774  
**Fax:** (877) 477-8412  
**Email:** [Nivia.hayes@irs.gov](mailto:Nivia.hayes@irs.gov)  
**Web:** <http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed>

### Other helpful IRS resources:

- *Business and Specialty Helpline:*  
1-800-829-4933
- *Electronic Federal Tax Payment System:*  
[www.eftps.gov](http://www.eftps.gov) or 1-800-555-4477
- *Tax Forms and Publications:* [www.irs.gov/formspubs](http://www.irs.gov/formspubs) or 1-800-829-3676

### Small Business Regulatory Review Committee (SBRRC)

Dottie Landry  
1201 Main Street, Suite 1600  
Columbia, SC 29201  
**Phone:** (803) 737-0651  
**Email:** [dlandry@SCcommerce.com](mailto:dlandry@SCcommerce.com)  
**Web:** [www.SCcommerce.com](http://www.SCcommerce.com)

### South Carolina Business One Stop (SCBOS)

**SCBOS Helpline:** (803) 898-5690  
**Email:** [scboshelp@scbos.com](mailto:scboshelp@scbos.com)  
**Web:** [www.scbos.sc.gov](http://www.scbos.sc.gov)  
South Carolina Business One Stop or SCBOS is the official South Carolina business web portal. It enables anyone with an existing business or anyone starting a new business to file permits, licenses, registrations, or pay taxes. From the convenience of your computer at any time, 24 hours a day – 7 days a week, you can take care of your important state filings, and pay for multiple filings and/or taxes with one credit, debit, or EFW payment.

### South Carolina Commission for Minority Affairs

Thomas Smith  
Executive Director  
6904 N Main Street, Suite 107  
Columbia, SC 29203  
**Phone:** (803) 333-9621  
**Fax:** (803) 333-9627  
**Email:** [tsmith@cfms.sc.gov](mailto:tsmith@cfms.sc.gov)  
**Web:** [www.state.sc.us/cma/](http://www.state.sc.us/cma/)

### South Carolina Department of Commerce

Ashely Teasdel  
Manager of Small Business  
1201 Main Street, Suite 1600  
Columbia, SC 29201  
**Phone:** (803) 737-0325  
**Fax:** (803) 737-0538  
**Email:** [cbundy@SCcommerce.com](mailto:cbundy@SCcommerce.com)

**Web:** [www.SCcommerce.com](http://www.SCcommerce.com)

### South Carolina Department of Consumer Affairs

Carrie Grube Lybarker  
Administrator  
2221 Devine Street, Suite 200  
Columbia, SC 29205  
**Phone:** (803) 734-4233  
**Fax:** (803) 743-4060  
**Email:** [Clybarker@scconsumer.gov](mailto:Clybarker@scconsumer.gov)  
**Web:** [www.consumer.sc.gov](http://www.consumer.sc.gov)

### South Carolina Department of Health and Environmental Control (SC DHEC), Small Business Environmental Assistance Program (SBEAP)

Phyllis T. Copeland  
Small Business Ombudsman  
SCDHEC—Bureau of Air Quality  
2600 Bull Street  
Columbia, SC 29201-1708  
**Phone:** (803) 898-0415/ (800) 819-9001  
**Fax:** (803) 898-4487  
**Email:** [copelapt@dhec.sc.gov](mailto:copelapt@dhec.sc.gov)  
**Web:** <http://www.scdhec.gov/environment/bag/sbeap/>

### South Carolina Department of Labor, Licensing and Regulation

Richele Taylor  
Director  
Synergy Business Park  
Kingstree Building  
110 Centerview Drive  
Columbia, SC 29210  
**Phone:** (803) 896-4300  
**Web:** [www.llr.state.sc.us](http://www.llr.state.sc.us)

### South Carolina Department of Labor, Licensing and Regulation

**Office of OSHA Voluntary Programs**  
Harvey Jessup  
Program Manager  
110 Centerview Drive  
P.O. Box 11329  
Columbia, SC 29211  
**Phone:** (803) 896-7787  
**Fax:** (803) 896-7750  
**Email:** [harvey.jessup@llr.sc.gov](mailto:harvey.jessup@llr.sc.gov)  
**Web:** [www.llr.state.sc.us/labor/scovp](http://www.llr.state.sc.us/labor/scovp)

### South Carolina Department of Revenue

SC Department of Revenue  
301 Gervais Street  
Columbia, SC 29201  
**Phone:** (803) 898-5000 (General Info)  
(803) 898-5709 (Income Tax Helpline)  
(803) 898-5788 (Sales Tax Helpline)  
**Web:** [www.sctax.org](http://www.sctax.org)

### South Carolina Department of Transportation (SCDOT), Disadvantaged Business Enterprise (DBE) Program

Colette M. Swann  
Business Development Manager  
955 Park Street Room 107  
Columbia, SC 29202-0191  
**Phone:** (803) 737-2029  
**Email:** [SwannCM@scdot.org](mailto:SwannCM@scdot.org)  
**Web:** [http://www.scdot.org/doing/businessDevelop\\_SCUnified.aspx](http://www.scdot.org/doing/businessDevelop_SCUnified.aspx)

### South Carolina Department of Employment and Workplace

Cheryl M. Stanton  
Executive Director  
1550 Gadsden Street  
P.O. Box 995  
Columbia, SC 29202  
**Phone:** (803) 737-2400  
**Email:** [cstanton@dew.sc.gov](mailto:cstanton@dew.sc.gov)  
**Web:** [www.sces.org](http://www.sces.org)

### South Carolina Film Commission, Production Guide

Tom Clark  
Dan Rogers  
1205 Pendleton Street, Suite 225  
Edgar A. Brown Building  
Columbia, SC 29201  
**Phone:** (803) 737-0490  
**Email:** [tclark@scprt.com](mailto:tclark@scprt.com)  
**Email:** [danrogers@scprt.com](mailto:danrogers@scprt.com)  
**Web:** [www.filmsc.com](http://www.filmsc.com)

### South Carolina Office of Small and Minority Business Assistance (OSMBA)

Stanley Foreman  
Director  
1205 Pendleton Street, Suite 474  
Edgar A. Brown Building  
Columbia, SC 29201  
**Phone:** (803) 734-0507  
**Email:** [SForeman@oepp.sc.gov](mailto:SForeman@oepp.sc.gov)  
**Web:** [www.osmba.sc.gov](http://www.osmba.sc.gov)

### South Carolina Office of the Secretary of State

1205 Pendleton Street #525  
Columbia, SC 29201  
**Phone:** (803) 734-2345  
**Web:** [www.scsos.com](http://www.scsos.com)

### South Carolina Workers' Compensation Commission

Gary Cannon  
Executive Director  
P.O. Box 1715  
Columbia, SC 29201  
**Phone:** (803) 737-5744  
**Email:** [gcannon@wcc.sc.gov](mailto:gcannon@wcc.sc.gov)  
**Web:** [www.wcc.sc.gov](http://www.wcc.sc.gov)

## FINANCING YOUR SMALL BUSINESS

After outlining your business plan, the financial requirements of the business should become clear. This section will help you find the right financial resources.

### ARE YOU READY FOR FINANCING?

- ◆ **Develop a Business Plan:** Create a written document describing your business, including type of business and legal form, annual sales, number of employees, length of time in business and the ownership structure.
- ◆ **Determine Financing Needs:** Identify all startup expenses, estimate the costs of your business for at least the first several months, and create a realistic startup budget and cash flow model.
- ◆ **Discuss Your Credit Score:** Creditors use your credit score to determine if you qualify for additional lending. Credit scores help predict who is most likely to repay debt and make payments on time.

### TYPES OF FINANCING AVAILABLE

- ⇒ **Debt Financing** involves lenders such as banks, commercial finance companies and government-related lending. Depending on financial plans and goals, one of the following programs may suit your needs.
- ⇒ **The Small Business Administration (SBA)** is a group of independent agencies of the federal government created to aid, counsel, assist and protect the interests of small businesses. The SBA operates a loan guarantee program which can assist with up to \$2 million dollars in potential financing. [www.sba.gov](http://www.sba.gov)
- ⇒ **Community Express Loan Programs** help small businesses owned by minorities, women and veterans, or companies located in low-to-moderate income areas. [www.superiorfg.com](http://www.superiorfg.com)
- ⇒ **Council of Governments Loan Programs** partner with local counties, cities and towns to provide resources to foster economic development, usually in the form of a revolving loan program. [www.state.sc.us/cogs](http://www.state.sc.us/cogs)
- ⇒ **The SC Capital Access Program (SC CAP)** is designed to provide financial institutions with a tool to assist with business loans in which public resources are used to generate financing. [www.bdcofsc.org](http://www.bdcofsc.org)
- ⇒ **Equity Funding** requires selling an ownership interest in the business in exchange for capital. There are several options when considering who should invest in your company.
- ⇒ **Seed Capital Funds** may assist your financial goals through funding in the form of loans and equity. **SC Launch!** offers technology-based companies commercialization support and guidance, as well as up to \$200K in seed funding. [www.SCLaunch.org](http://www.SCLaunch.org)
- ⇒ **Angel Networks** are a good place to begin your search for funding. They are member-driven organizations that work to help support high-growth economic development in the region.

## FINANCING YOUR SMALL BUSINESS RESOURCES

### COMMUNITY DEVELOPMENT CORPORATIONS

#### Appalachian Development Corporation

Brad Schneider  
CEO, Executive Director & Sr. Vice President  
3531 Pelham Road, Suite 100  
Greenville, SC 29615

**Phone:** (864) 382-2358

**Email:** [Schneider@adcloans.com](mailto:Schneider@adcloans.com)

**Web:** [www.adcloans.com](http://www.adcloans.com)

The ADC is organized for the primary purpose of furthering the economic development in the Counties that the Appalachian Development Corporation serves. The Appalachian Development Corporation provides business lending programs through the US Small Business Administration, US Department of Agriculture, and the Appalachian Regional Commission. The Appalachian Development Corporation has been providing business loans since 1982.

#### Catawba Regional Development Corporation (CRDC)

Randy Pellisero  
Senior Lending Officer  
215 Hampton Street, Suite 200  
P.O. Box 450  
Rock Hill, SC 29731

**Phone:** (803) 327-9041

**Fax:** (803) 327-1912

**Email:** [rpellisero@catawbacog.org](mailto:rpellisero@catawbacog.org)

**Web:** <http://catawbacog.org/economic-development-lending/small-business-loans/>

CRDC is a 'gap' economic development lender, partnering with local banks, federal and state funders such as the Small Business Administration, the US Department of Agriculture, and the SC Department of Health and Environmental Control. Catawba Regional has worked with local businesses and governments to provide debt capital for business start-up, expansion, and brownfields cleanup. CRDC's work has resulted in multiple benefits: over \$50 million of loans have been made throughout state, leveraging \$120 million of private capital and creating over 2,000 South Carolina jobs. CRDC is a certified statewide SBA 504 lender, making fixed-asset loans of up to \$5.5 million. CRDC also provides small business loans (up to \$300,000) through its Revolving Loan Fund in the following SC counties: Chester, Lancaster, Union, York, Beaufort, Jasper, Colleton, Kershaw, Lee, Sumter, Clarendon, Hampton, Allendale, Aiken, Orangeburg, Bamberg, Barnwell and Calhoun.

#### Charleston LDC

Sharon Brennan  
Executive Director  
75 Calhoun Street, 3<sup>rd</sup> Floor  
Charleston, SC 29401

**Phone:** (843) 724-3796

**Email:** [Sharon@charlestonldc.com](mailto:Sharon@charlestonldc.com)

**Web:** [www.charlestonldc.com](http://www.charlestonldc.com)

#### CommunityWorks Carolina

Archie Johnson,  
Small Business Lender  
107 W. Antrim Drive  
Greenville, SC 29607

**Phone:** (864) 235-6331 (ext. 506)

**Email:** [ajohnson@cwcarolina.org](mailto:ajohnson@cwcarolina.org)

**Website:** <http://communityworkscarolina.org/support-our-small-businesses/>

CommunityWorks provides financing and specialized training for small startup or existing businesses in the Upstate of South Carolina. Through the Micro-Loan Program eligible business owners can qualify for a loan up to \$15,000 and receive one on one business coaching to help them grow and sustain their business. If you are interested in applying for the program, please read the additional program requirements listed in the MicroLoan Fact Sheet on the CommunityWorks website, and then complete the Initial Contact Form also located on the CommunityWorks website.

#### South Carolina Community Loan Fund

Michelle Mapp  
Executive Director  
1535 Hobby Street, Suite 209  
North Charleston, SC 29405

**Phone:** (843) 973-7285

**Fax:** (843) 973-3598

**Email:** [michelle@sccommunityloanfund.org](mailto:michelle@sccommunityloanfund.org)

**Website:** <http://sccommunityloanfund.org>

Lowcountry Housing Trust (LHT) is a regional affordable housing and community development financier that works with local governments, developers, community leaders, non-profits, and businesses to build strong, healthy communities. Since inception in 2004, LHT has infused more than \$13 million in community development financing into the community, resulting in the development of over 850 affordable housing units for Lowcountry families. Recognizing that viable, sustainable communities include more than affordable housing, LHT recently expanded its mission to support the fundamental needs of underserved communities. While affordable housing will remain a priority, LHT now finances community facilities, community businesses, and healthy food retail outlets.

#### Santee-Lynches Regional Development Corporation, Revolving Loan Fund (RLF)

Kathy Powell  
Deputy and Finance Director  
36 W Liberty Street  
P.O. Drawer 1837  
Sumter, SC 29151-1837

**Phone:** (803) 775-7381

**Fax:** (803) 773-9903

**Email:** [kpowell@slcog.org](mailto:kpowell@slcog.org)

**Web:** [www.santeelynchescog.org](http://www.santeelynchescog.org)

The corporation's RLF funds are administered by Catawba Regional Development Corporation (CRDC).

The RLF funds are a source of capital for assisting startup and growing businesses. It is used primarily as gap financing to help leverage private sector loans and investments to fulfill an applicants' total capital needs companies to promote the economic development goals of the state.

#### The Support Center

Ron Fisher  
Business Development Specialist  
2848-B Queen City Drive  
Charlotte, NC 28208

**Phone:** 704-526-0468

**Email:** [rfisher@thesupportcenter-nc.org](mailto:rfisher@thesupportcenter-nc.org)

**Web:** [www.thesupportcenter-nc.org](http://www.thesupportcenter-nc.org)

The Support Center is a statewide nonprofit and Community Development Financial Institution (CDFI) that provides small business loans and financial training to start-ups and existing businesses and lending services to community-based organizations.

### COUNCILS OF GOVERNMENT

#### South Carolina's Councils of Governments

(COG) efforts include focusing on regional planning, keeping track of all types of statistical information, obtaining and administering grants, and supporting regional economic development.

#### Berkeley-Charleston-Dorchester (BCD) Council of Governments, Revolving Loan Fund (RLF)

(Serving Berkeley, Charleston and Dorchester Counties)

Jacquelyn Dickerson Ideozu  
Community/Economic Development Specialist  
1362 McMillan Avenue, Suite 100  
N. Charleston, SC 29405

**Phone:** (843) 529-0400

**Fax:** (843) 529-0305

**Email:** [jacquelynd@bcdcg.com](mailto:jacquelynd@bcdcg.com)

**Web:** [www.bcdcg.com](http://www.bcdcg.com)



# South Carolina Just right.

## **Lower Savannah Council of Governments, Economic Development, Revolving Loan Fund**

Connie Shade  
Executive Director  
P.O. Box 850  
Aiken, SC 29802  
**Phone:** (803) 649-7981  
**Fax:** (803) 649-2248  
**Email:** [fproveaux@lscog.org](mailto:fproveaux@lscog.org)  
**Web:** [www.lscog.org](http://www.lscog.org)

## **Pee Dee Regional Council of Governments, Revolving Loan Fund**

Glenn C. Lane  
Public Administration Specialist and RLF Loan Officer  
P.O. Box 5719  
Florence, SC 29502  
**Phone:** (843) 669-3138  
**Fax:** (843) 669-0511  
**Web:** [www.peedeecog.org/service.html](http://www.peedeecog.org/service.html)

## **Upper Savannah Council of Governments, Revolving Loan Fund**

Sam Leaman  
Assistant Director  
430 Helix Road  
Greenwood, SC 29646  
**Phone:** (864) 941-8056 / (800) 922-7729  
**Fax:** (864) 941-8090  
**Email:** [sleaman@uppersavannah.com](mailto:sleaman@uppersavannah.com)  
**Web:** [www.uppersavannah.com](http://www.uppersavannah.com)

## **Waccamaw Regional Council of Governments, Revolving Loan Fund**

Sarah Penick Smith  
Executive Director  
1230 Highmarket Street  
Georgetown, SC 29440  
**Phone:** (843) 436-6135  
**Email:** [ssmith@wrcog.org](mailto:ssmith@wrcog.org)  
**Web:** [www.wrcog.org](http://www.wrcog.org)

## **EQUITY FINANCING**

### **Angel Partners (CHAP)**

Andrea Marshall  
Executive Administrator  
The Tate Center for Entrepreneurship  
College of Charleston  
5 Liberty Street  
Charleston, SC 29424  
**Phone:** (843) 881-5623  
**Email:** [andrea@charlestonangels.com](mailto:andrea@charlestonangels.com)  
**Web:** [www.chapsc.com](http://www.chapsc.com)  
CHAP is an organization composed of Charleston business professionals who screen and evaluate qualified startups looking for seed capital to support economic growth of the region.

### **Electric City Angels**

Craig Kinley

**Phone:** (616) 308-9741  
**Email:** [kinley@wiprowess.com](mailto:kinley@wiprowess.com)  
**Web:** [www.scangelnetwork.com/andersonangels/](http://www.scangelnetwork.com/andersonangels/)

### **Capital Angels**

Charlie Banks  
Managing Director  
Columbia, SC  
**Phone:** (803) 414-6702  
**Email:** [Charlie@capitalangels.sc](mailto:Charlie@capitalangels.sc)  
**Web:** [www.capitalangels.sc](http://www.capitalangels.sc)

### **Spartanburg Angels**

Paul Clark  
Director  
Spartanburg, SC  
**Phone:** (864) 908-0086  
**Email:** [Paul@SCangelnetwork.com](mailto:Paul@SCangelnetwork.com)  
**Web:** [www.scangelnetwork.com](http://www.scangelnetwork.com)

### **InvestSC, S.C. Venture Capital Program**

Harry Huntley  
1201 Main Street, Suite 1600  
Columbia, SC 29201  
**Phone:** (803) 737-0627  
**Fax:** (803) 737-0628  
**Email:** [hhuntley@investsc.org](mailto:hhuntley@investsc.org)  
InvestSC was formed for the purpose of assisting the Venture Capital Authority in meeting the goals and objectives of the program. It consists of four capital funds chosen to invest in South Carolina-based

### **Johnson Magrath & Partners, LLP**

Matt Johnson  
Managing Partner  
164 Market Street, #281  
Charleston, SC 29401  
**Email:** [info@johnsonmagrath.com](mailto:info@johnsonmagrath.com)  
Johnson Magrath & Partners, LLP is a private investment group founded in 2006 and managed by partners in Charleston. Johnson Magrath invests in select public companies and in small, private companies with tremendous growth potential.

### **SCLaunch**

Greg Hillman  
Director  
1000 Catawba Street  
Columbia, SC 29201  
**Phone:** (843) 760-3280  
**Email:** [Greg.Hillman@SCRA.org](mailto:Greg.Hillman@SCRA.org)  
Julia Linton  
Program Administrator  
**Phone:** (843) 760-5893  
**Email:** [Julia.Linton@scra.org](mailto:Julia.Linton@scra.org)  
**Web:** [www.sclaunch.org](http://www.sclaunch.org)  
SCLaunch! accelerates entrepreneurial growth for advanced technology startups by providing seed- funding of up to \$200,000 in loans or investments, ongoing mentoring and business counseling, and access to Resource Network Services.

### **Upstate Carolina Angel Network**

Matt Dunbar  
Managing Director  
411 University Ridge, Suite 211  
Greenville, SC 29601  
**Email:** [matt@upstateangels.org](mailto:matt@upstateangels.org)  
**Web:** [www.upstateangels.com](http://www.upstateangels.com)  
The Upstate Carolina Angel Network, LLC (UCAN) is a group of accredited investors located in Upstate South Carolina who invest in and support start-up and early-stage, high-growth businesses in the Southeastern United States. Our members possess a broad array of business experiences and skills they bring to bear in helping to screen and evaluate potential portfolio companies. They also serve as a valuable resource for guidance and advice to entrepreneurs and their businesses once an investment is made. Since its inception in 2008, UCAN has invested \$5.6 million in 22 companies.

## **OTHER GOVERNMENT FINANCING (LOANS)**

### **Business Development Corporation (BDC) of South**

**Carolina**  
J Connally Bradley  
Senior Vice President  
P.O. Box 21823  
Columbia, SC 29221  
**Phone:** (803) 744-0308  
**Fax:** (803) 744-0608  
**Email:** [cbradley@BDCofSC.org](mailto:cbradley@BDCofSC.org)  
**Web:** [www.BDCofSC.org](http://www.BDCofSC.org)  
BDC is a non-bank commercial lending company specializing in the SBA 7(a) loan guaranty program.

### **City of Columbia Office of Business Opportunities**

Ms. Tina Herbert  
Director  
1225 Lady Street, 1<sup>st</sup> Floor  
Columbia, SC 29201  
**Phone:** (803) 545-3326  
**Fax:** (803) 255-8912  
**Email:** [ttherbert@columbiasc.net](mailto:ttherbert@columbiasc.net)  
**Web:** <http://www.columbiasc.net/obo>

### **Charleston Local Development Corporation**

Sharon A. Brennan  
Executive Director  
2 George Street, Suite 3600  
Charleston, SC 29401  
**Phone:** (843) 973-7298  
**Fax:** (843) 724 7354  
**Email:** [sharon@charlestonlfdc.org](mailto:sharon@charlestonlfdc.org)  
**Web:** [www.charlestonlfdc.org](http://www.charlestonlfdc.org)  
The LDC is an alternative lender that fosters economic development by promoting and



# South Carolina Just right.

assisting in the creation, growth and development of small business concerns through its technical and financial assistance programs. Its service area encompasses Charleston, Berkeley, Dorchester, and Colleton counties.

## **South Carolina Jobs-Economic Development Authority (JEDA)**

Harry Huntley  
Executive Director  
1201 Main Street, Suite 1745  
Columbia, SC 29201  
**Phone:** (803) 737-0627  
**Fax:** (803) 737-0628  
**Email:** [generalinfo@scjeda.com](mailto:generalinfo@scjeda.com)  
**Web:** [www.scjeda.com](http://www.scjeda.com)

JEDA's mission is to promote the business and economic welfare of South Carolina by assisting in the financing of public and private projects throughout the state. JEDA serves as a statewide conduit issuer of special obligation revenue bonds and acts on behalf of the borrower to access financial markets and capital.

## **S.C. Capital Access Program (SC CAP)**

Edwin O. Lesley  
President and Treasurer  
Business Development Corporation of SC  
111 Executive Center Drive  
Enoree Building, Suite 225  
Columbia, SC 29210  
**Phone:** (803) 744-0312, Ext. 119  
**Fax:** (803) 744-0612  
**Email:** [elesley@bdcfsc.org](mailto:elesley@bdcfsc.org)  
**Web:** [www.businessdevelopment.org/sccap.php](http://www.businessdevelopment.org/sccap.php)  
SC CAP is used to promote economic development and job creation through small business in South Carolina by providing financial institutions with a flexible non-bureaucratic resource.

## **U.S. Department of Agriculture (USDA) Business and Industry (B&I) Guaranteed Loan Program**

Shannon R. Legree  
Business & Cooperative Programs Specialist  
1835 Assembly Street, Suite 1007  
Columbia, SC 29201  
**Phone:** (803) 253-3510  
**Fax:** (855) 565-9482  
**Email:** [shannon.legree@sc.usda.gov](mailto:shannon.legree@sc.usda.gov)  
**Web:** [www.usda.gov](http://www.usda.gov)

The USDA B&I Guaranteed Loan Program helps to create jobs and stimulates rural economic by providing financial banking for rural businesses. The program provides up to 80 percent of a loan made by a commercial lender.

## **U.S. Small Business Administration (SBA) Loan Programs**

Lois Johnson  
Lender Relations Officer  
South Carolina Office  
1835 Assembly Street, Room 1425  
Columbia, SC 29201  
**Phone:** (803) 253-3360  
**Fax:** (803) 765-5962  
**Email:** [mae.johnson@sba.gov](mailto:mae.johnson@sba.gov)  
**Web:** [www.sba.gov/sc/](http://www.sba.gov/sc/)  
SBA's loan programs provide long-and short-term loans for small businesses that might not qualify through normal lending channels.

## **NON-PROFIT LENDING INSTITUTIONS**

(See also: Community Development Corporations and Councils of Government.)

### **Business Carolina, Inc. (BCI)**

Mike Sandusky  
Regional Executive SBA Officer – Specialty Financing

1523 Huger Street, Suite A  
Columbia, SC 29201

**Phone:** (803) 461-3807

**Web:** [www.bcilending.com](http://www.bcilending.com)

BCI provides financial assistance for the expansion and purchase of fixed assets (such as real estate or equipment), business acquisitions, replenishing working capital, and debt restructuring for the owner managed businesses throughout the Southeast.

## **Certified Development Corporation (CDC) of South Carolina**

Edwin O. Lesley  
Executive Vice President  
P.O. Box 21823  
Columbia, SC 29221  
**Phone:** (803) 798-4064  
**Email:** [elesley@bdcfsc.org](mailto:elesley@bdcfsc.org)  
**Web:** [www.bdcfsc.org](http://www.bdcfsc.org)  
CDC is a non-profit statewide certified development company that can arrange 100% government-guaranteed debenture financing under the SBA 504 lending program, helping promote economic development and create jobs in South Carolina.

## **Provident Business Financial Services**

Keith Black  
President & CEO  
3937 Sunset Boulevard, Suite D  
W. Columbia, SC 29169  
**Phone:** (803) 791-0071  
**Fax:** (803) 233-7589  
**Email:** [kblack@providentbfs.com](mailto:kblack@providentbfs.com)  
**Web:** [www.providentbfs.com](http://www.providentbfs.com)  
Provident provides fixed asset financing for land, building and equipment throughout SC to small business. Our fixed rate, 20 year loans can accommodate projects between \$300K to \$20 million.

## MARKETING AND GROWING YOUR BUSINESS RESOURCES

In today's competitive marketplace, success is dependent upon clear and consistent marketing plans that make a business' products and/or services stand out from the competition. This section highlights public sector marketing resources available throughout the state.

### CREATING A MARKETING PLAN

- ◆ Make a list of your businesses goals, strengths and weaknesses.
- ◆ Analyze potential customer base for particular products.
- ◆ Consider product advantages and how they will be leveraged.
- ◆ Determine a pricing strategy for services and products.
- ◆ Create promotional programs, media outreach and advertising to reach preferred customer base.
- ◆ Evaluate short and long-term goals to ensure the best results.

### HOW TO MARKET YOUR BUSINESS

- ⇒ **Market your business** through print, Web and radio media if possible. This can be done through purchasing advertising or via strategic public relations. Convince the customer why your company and your services would be their optimal choice. If your budget allows, utilize the services of a marketing firm to get your plan started.
- ⇒ **Target customers** that are most likely to benefit from your services and will provide you with the most sales.
- ⇒ **Understand market size and trends** that will affect your customer base.
- ⇒ **Know your competition** by realistically assessing and comparing your strength and weaknesses. Compare products, services and performance.

### STATE AND FEDERAL CONTRACTING

- ⇒ Materials Management Office (MMO)
- ⇒ Procurement Technical Assistance Centers (PTAC)
- ⇒ The FedBizOpps for Federal Business Opportunities
- ⇒ The Carolinas' Minority Supplier Development Council
- ⇒ The Minority Business Enterprise Center of South Carolina

### GROW YOUR BUSINESS THROUGH THE BUYSC PROGRAM

**BuySC** is a product, material and service locator program designed to help new and existing South Carolina companies connect with South Carolina vendors and suppliers. The program utilizes resources from the South Carolina Department of Commerce, the South Carolina Technical College System, economic development allies, and national databases to match a company's needs with in-state resources.

**BuySC** relies on extensive knowledge of the state's existing supply chains, and works in concert with numerous economic development allies, which receive in-state supplier inquiries, to best serve a company's needs. To learn how **BuySC** can help your business grow, visit [www.SCBizNetwork.com](http://www.SCBizNetwork.com).

## BuySC Program

Tessa Monahan  
Existing Business Coordinator  
120 Main Street, Suite 1600  
Columbia, SC 29201  
**Phone:** (803) 737-1336  
**Email:** [BuySC@SCcommerce.com](mailto:BuySC@SCcommerce.com),  
[tmonahan@sccommerce.com](mailto:tmonahan@sccommerce.com)  
**Web:** [www.SCBizNetwork.com](http://www.SCBizNetwork.com)

## Clemson Institute for Economic and Community Development (CIECD)

Paul "Mac" Horton, Ph.D.  
Director of CIECD and Sandhill Research and Education Center  
900 Clemson Road  
Columbia, SC 29229  
**Phone:** (803) 788-5700 (ext. 506)  
**Email:** [mhorton@clemson.edu](mailto:mhorton@clemson.edu)  
**Web:** [www.clemson.edu/public/ciecd](http://www.clemson.edu/public/ciecd)  
CIECD offers Small Business and Marketing Plan classes from various curriculums including FastTrac GrowthVenture, FastTrac Techventure and eCommerceSC.

## ECI-Find New Markets

Fred Monk  
President  
P.O. Box 12186  
Columbia, SC 29211  
**Phone:** (803) 255-2623  
**Phone:** (803) 777-1177  
**Email:** [fmonk@findnewmarkets.com](mailto:fmonk@findnewmarkets.com)  
**Web:** [www.findnewmarkets.com](http://www.findnewmarkets.com)

## Procurement Technical Assistance Center

Scott Bellows  
SC PTAC Program Manager  
1225 Laurel Street  
Columbia, SC 29201  
**Phone:** (803) 777-7877  
**Email:** [shbellows@sc.edu](mailto:shbellows@sc.edu)  
**Web:** <http://www.scsbdc.com/ptac.php>

## South Carolina Women's Business Center

Amy Brennan  
Executive Director  
129 Cannon Street  
Charleston, SC 29403  
**Phone:** (843) 763-7333 (ext. 202)  
**Web:** [www.scwbc.net](http://www.scwbc.net)

## SCWBC – Columbia

Courtney Young  
Columbia Business Counselor  
**Phone:** (803) 216-5605  
**Email:** [Courtney@scwbc.net](mailto:Courtney@scwbc.net)

## SCWBC – Greenville

Marnie Schwarz-Hanley  
Upstate Business Coordinator  
**Phone:** (864) 906-7660  
**Email:** [marnie@scwbc.net](mailto:marnie@scwbc.net)

## South Carolina Budget and Control Board

**Division of Procurement Services**  
1201 Main Street, Suite 600  
Columbia, SC 29201  
**Phone:** (803)-737-0600  
**Fax:** (803)-737-0639  
**Web:** [www.procurement.sc.gov/PS/PS-index.phtml](http://www.procurement.sc.gov/PS/PS-index.phtml)  
**State Procurement Office (SPO)**  
Kimber Craig, Director of Procurement  
**Phone:** (803) 737-2527  
**Email:** [kcraig@mimo.sc.gov](mailto:kcraig@mimo.sc.gov)  
**Information Technology Management Office (ITMO)**  
Mike Spicer, Chief Procurement Office  
**Phone:** (803) 896-5225  
**Email:** [mspicer@itmo.sc.gov](mailto:mspicer@itmo.sc.gov)  
**Office of the State Engineer (OSE)**  
John St. C. White, PE  
**Email:** [jwhite@mimo.sc.gov](mailto:jwhite@mimo.sc.gov)

## STATE CONTRACTING RESOURCES

### State Engineer's Office

John St. C. White, PE  
State Engineer and CPO of Construction  
1201 Main Street, Suite 600  
Columbia, SC 29201  
**Phone:** (803) 737-0768  
**Email:** [JWhite@mimo.sc.gov](mailto:JWhite@mimo.sc.gov)

## INTERNATIONAL TRADE RESOURCES

### City of Columbia

**Office of Economic Development**  
Ryan Coleman  
Director  
1201 Main Street, Suite 250  
Columbia, SC 29201  
**Phone:** (803) 734-2700  
**Email:** [rtcoleman@columbiasc.net](mailto:rtcoleman@columbiasc.net)  
**Web:** <http://www.columbiasc.net/economic-development>

### SBA Export Trade Finance Officer

Dan Holt  
521 E Morehead Street, Suite 435  
Charlotte, NC 28202  
**Phone:** (704) 333-4886  
**Fax:** (704) 332-2681  
**Email:** [dan.holt@trade.gov](mailto:dan.holt@trade.gov)

### South Carolina Department of Commerce

Clarke Thompson  
International Trade Director  
1201 Main Street, Suite 1600  
Columbia SC 29201

**Phone:** (803) 737-0400

**Fax:** (803) 737-0538

**Email:** [cthompson@SCcommerce.com](mailto:cthompson@SCcommerce.com)

**Web:** [www.SCcommerce.com](http://www.SCcommerce.com)

### Minority Business Development Agency

Anthony Washington  
Senior Business Development Consultant  
1515 Richland Street, Suite C  
Columbia, SC 29201  
**Phone:** (803) 743-1154  
**Fax:** (803) 743-1162  
**Email:** [busdev@columbiambdcenter.com](mailto:busdev@columbiambdcenter.com)  
**Web:** <http://columbiambdcenter.com/>

### Carolinas-Virginia Minority Supplier Development Councils, Inc. (CVMSDC)

Eric Watson  
President & CEO  
9115 Harris Corners Parkway, Suite 440  
Charlotte, NC 28269  
**Phone:** (704) 549-1000 (ext. 222)  
**Fax:** (704) 549-1616  
**Email:** [eric.watson@cvmsdc.org](mailto:eric.watson@cvmsdc.org)  
**Web:** <http://www.cvmsdc.org/>

### U.S. Department of Commerce, U.S. Commercial Service, U.S. Export Assistance Centers (USEAC)

**Web:** [www.buyusa.gov/southcarolina](http://www.buyusa.gov/southcarolina)  
**Midlands Office**  
Dorette Coetsee  
Director  
US Commercial Service-South Carolina  
USC Moore School  
1014 Greene Street, Suite 2061  
Columbia, SC 29208  
**Mobile:** (803) 397-4590  
**Phone:** (803) 777-2571  
**Fax:** (803) 777-2615  
**Email:** [Dorette.Coetsee@trade.gov](mailto:Dorette.Coetsee@trade.gov)  
**Charleston Export Assistance Center**  
Phil Minard  
International Trade Specialist  
Charleston US Export Assistance Center  
1362 McMillan Avenue, Suite 100  
N. Charleston, SC 29405  
**Phone:** (843) 746-3404  
**Fax:** (843) 529-0305  
**Email:** [Phil.Minard@trade.gov](mailto:Phil.Minard@trade.gov)  
**Website:** [www.export.gov/southcarolina](http://www.export.gov/southcarolina)  
**Greenville Office**  
Denis Csizmadia  
Manager  
Greenville US Export Assistance Center  
Buck Mickle Center at Greenville Technical College  
216 Pleasantburg Drive  
Greenville, SC 29607  
**Phone:** (864) 250-8429  
**Fax:** (864) 250-6729  
**Email:** [denis.csizmadia@trade.gov](mailto:denis.csizmadia@trade.gov)  
**Web:** <http://export.gov>

## WORKFORCE DEVELOPMENT

The South Carolina Department of Commerce is committed to ensuring that South Carolinians have the education and training necessary to fill the most in-demand jobs. This section provides valuable insight into workforce resources offered in the state of South Carolina.

### THE WORKFORCE SYSTEM CAN ASSIST WITH:

- ◆ Finding qualified employees
- ◆ Employee retention
- ◆ Training programs through the Technical/Community Colleges
- ◆ Apprenticeships through the Apprenticeship Carolina Program

#### **Regional Workforce Advisors:**

The South Carolina Department of Commerce is proud to introduce our newest addition to workforce development. Our 12 Regional Workforce Advisors bring together those who educate our students and those in the business community who rely on a talented labor pool in efforts to strengthen South Carolina's workforce.

#### **readySC™**

The readySC™ program, offered through the South Carolina Technical College System, can coordinate training needs at no cost for eligible new or expanding companies throughout the state. The program works with the state's 16 technical colleges to develop training curriculum tailored to meet a company's workforce requirements. More than a quarter million workers have been trained since the program's inception. [www.readysc.org](http://www.readysc.org)

#### **Apprenticeship Carolina Program**

Apprenticeship Carolina's primary mission is to ensure that all employers in South Carolina have access to the information and technical assistance they need to create their own demand-driven registered apprenticeship programs by working with the 16 technical colleges across the state.

[www.sctechsystem.edu/ApprenticeshipCarolina](http://www.sctechsystem.edu/ApprenticeshipCarolina)

#### **Enterprise Zone Retraining Credit Program**

Manufacturing companies located in South Carolina may have the opportunity to utilize the Job Retraining Tax Credit (E-Zone) program in order to be reimbursed for certain training and education provided to employees. Subsequent to approval by the State Board for Technical and Comprehensive Education, companies may claim a credit of \$1,000 per employee credit against withholding taxes.

<http://www.sctechsystem.edu/business-and-industry/e-zone-program.html>

#### **Incumbent Worker Training**

Funds may be available to train current employees to meet changing skill requirements due to new technology, restructuring, new product lines and many other factors. An employer match is required. Funding priority is given to training that will lead to significant upgrades in employee skills or wages, or that will result in layoff aversion and better retention opportunities. Funding for this program is allocated annually.

#### **On-the-Job Training**

On-the-Job training provides wage/salary reimbursement of up to 50-90 percent (depending on the size of the business) to compensate for costs associated with training new employees. The percentage and length of reimbursement varies by the size of a company, specific skills to be acquired for the job and local workforce area.

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## **SC WorkReady Communities Initiative**

The SC Work Ready Communities provides a verifiable pool of workplace skills and is a tool used to measure the quality and capability of a county's workforce. The basic infrastructure builds upon ACT WorkKeys®-a valid jobs skills assessment system-and the National Career Readiness Certificate (NCRC). The NCRC is certifies workplace competencies in Applied Math, Reading for Information and Locating Information.

[www.scworkready.org](http://www.scworkready.org)



## WORKFORCE DEVELOPMENT RESOURCES

### **University of South Carolina (USC), Daniel-Mickel Center for Executive Education**

Angie Brown  
1014 Greene Street  
Columbia, SC 29208  
**Phone:** (803) 777-5952  
**Email:** [angie.brown@moore.sc.edu](mailto:angie.brown@moore.sc.edu)

### **The South Carolina Manufacturing Extension Partnership (SCMEP)**

Chuck Spangler,  
Interim President  
**Manufacturing Education Facility:**  
37 Villa Road, Suite 500  
Greenville, SC 29615  
**Phone:** (864) 288-5687  
**Email:** [cspangler@scmep.org](mailto:cspangler@scmep.org)

### **South Carolina Vocational Rehabilitation Department**

Stephen Marshall, Statewide Contact  
1410 Boston Avenue  
West Columbia, SC 29171  
**Phone:** (803) 896-4250

### **LOCAL WORKFORCE INVESTMENT AREAS**

Contact your local Workforce Investment Area to get started. For more information, visit [www.scworks.com](http://www.scworks.com).

### **Berkeley-Charleston-Dorchester Council of Govern- ments**

(Berkeley, Charleston, Dorchester Counties)  
Jamie Wood  
Workforce Director  
1362 McMillan Avenue, Suite 100  
N. Charleston, SC 29405  
**Phone:** (843) 529-0400  
**Fax:** (843) 529-0305  
**Email:** [jamie2@bcdog.com](mailto:jamie2@bcdog.com)  
**Web:** [www.bcdog.com](http://www.bcdog.com)

### **Catawba Regional Council of Governments & Catawba Workforce Investment Board**

(Chester, Lancaster, York Counties)  
Nicole Lawing  
Workforce Development Administrator  
P.O. Box 450  
Rock Hill, SC 29731  
**Phone:** (803) 327-9041  
**Fax:** (803) 327-1912  
**Email:** [nlawing@catawbacog.org](mailto:nlawing@catawbacog.org)  
**Web:** [www.catawbacog.org](http://www.catawbacog.org)

### **Greenville County Workforce Development Board**

Dean Jones  
Workforce Development Administrator  
225 S. Pleasantburg Dr., Suite  
C11  
Greenville, SC 29601-3665  
**Phone:** (864) 467-3605  
**Fax:** (864) 467-3603  
**Email:** [dejones@greenvillecounty.org](mailto:dejones@greenvillecounty.org)  
**Web:** [www.greenvillewib.com](http://www.greenvillewib.com)

### **Lowcountry Council of Governments**

(Beaufort, Colleton, Hampton, Jasper  
Counties)  
Hank Amundson  
Workforce Development Administrator  
P.O. Box 98  
Yemassee, SC 29945  
**Phone:** (843) 726-5536  
**Fax:** (843) 726-5165  
**Email:** [hamundson@lowcountrycog.org](mailto:hamundson@lowcountrycog.org)  
**Web:** [www.lowcountryworkforce.org](http://www.lowcountryworkforce.org)

### **Lower Savannah Council of Governments**

(Aiken, Allendale, Bamberg, Barnwell,  
Calhoun, Orangeburg Counties)  
Andre Anderson  
Workforce Development Administrator  
P.O. Box 850  
2748 Wagener Road  
Aiken, SC 29802-0850  
**Phone:** (803) 649-7981  
**Fax:** (803) 649-2248  
**Email:** [aanderson@lscog.org](mailto:aanderson@lscog.org)  
**Web:** [www.lswia.org](http://www.lswia.org)

### **Midlands Workforce Development Board**

(Fairfield, Lexington, Richland Counties)  
Kevin Hill  
Administrator  
100 Executive Center Drive, Suite 218  
Columbia, SC 29210  
**Phone:** (803) 744-1670 (ext.  
101)  
**Fax:** (803) 744-1671  
**Email:** [khill@mwdb.org](mailto:khill@mwdb.org)  
**Web:** [www.midlandsworkforce.org](http://www.midlandsworkforce.org)

### **Pee Dee Regional Council of Governments**

(Chesterfield, Darlington, Dillon, Florence,  
Marion, Marlboro)  
Joette Dukes  
Workforce Development Administrator  
P.O. Box 5719

Florence, SC 29502  
**Phone:** (843) 669-3138  
**Fax:** (843) 679-3743  
**Email:** [j-dukes@sc.rr.com](mailto:j-dukes@sc.rr.com)  
**Web:** [www.peedeewib.org](http://www.peedeewib.org)

### **Santee Lynches Regional Council of Governments**

(Clarendon, Kershaw, Lee, Sumter  
Counties)  
Areatha Clark  
Workforce Development Administrator  
P.O. Box 1837  
Sumter, SC 29151  
**Phone:** (803) 775-7381  
**Fax:** (803) 773-9903  
**Email:** [ac Clark@slworkforcedev.org](mailto:ac Clark@slworkforcedev.org)  
**Web:** [www.slworkforcedev.org](http://www.slworkforcedev.org)

### **SC Works**

Jeremy Catoe  
Midlands Area Partner Liaison  
700 Taylor Street  
Columbia, SC 29201  
**Phone:** (803) 978-0190

### **Upper Savannah Council of Governments**

(Abbeville, Edgefield, Greenwood,  
Laurens, McCormick, Newberry, Saluda, Lexington,  
Newberry)  
Sandra Johnson  
Administrator  
430 Helix Road  
Greenwood, SC 29646  
**Phone:** (864) 941-8055  
**Fax:** (864) 941-8090  
**Email:** [sjohnson@uppersavannah.com](mailto:sjohnson@uppersavannah.com)  
**Web:** [www.us1stops.com](http://www.us1stops.com)

### **Upstate Workforce Investment Board**

(Cherokee, Spartanburg, Union Counties)  
Ann Fesperman Angermeier  
Executive Director  
145 N Church Street  
Spartanburg, SC 29306  
**Phone:** (864) 596-2028  
**Fax:** (864) 596-2199  
**Email:** [angermeier@upstatewib.org](mailto:angermeier@upstatewib.org)  
**Web:** [www.upstatewib.org](http://www.upstatewib.org)

### **Waccamaw Regional Council of Governments**

Thomas Langley  
Deputy Director  
200 N Fraser Street  
Georgetown, SC 29440  
**Phone:** (843) 436-6128  
**Fax:** (843) 520-0642  
**Email:** [tlangley@wrcog.org](mailto:tlangley@wrcog.org)  
**Web:** [www.wrcog.org](http://www.wrcog.org)

**WorkLink Workforce Investment Board** (Anderson, Oconee, Pickens Counties)

Trent Acker  
Executive Director  
511 Westinghouse Road  
Pendleton, SC 29670  
**Phone:** (864) 646-1548  
**Fax:** (864) 646-2814  
**Email:** [tacker@worklinkweb.com](mailto:tacker@worklinkweb.com)

**STATE BOARD FOR TECHNICAL & COMPREHENSIVE EDUCATION/  
SOUTH CAROLINA TECHNICAL AND COMMUNITY COLLEGE SYSTEM**

**readySC™**  
**Division of Economic Development & Workforce Competitiveness**  
South Carolina Technical College System  
Susan Pretulak  
Vice President for Economic Development  
111 Executive Center Drive  
Columbia, SC 29210  
**Phone:** (803) 896-5276  
**Email:** [pretulaks@sctechsystem.edu](mailto:pretulaks@sctechsystem.edu)  
**Web:** [www.readysc.org](http://www.readysc.org)

**readySC Aiken Technical College, Denmark Technical College, & Technical College of the Lowcountry**  
Robert Crenshaw, Area Director  
**Phone:** (803) 593-9954

**readySC Central Carolina Technical College**  
Jim Shrift, Area Director  
**Phone:** (803) 778-7860

**readySC Florence-Darlington Technical College, Horry Georgetown Technical College, Williamsburg Technical College**  
Bob Jay, Senior Area Director  
**Phone:** (854) 661-8040

**readySC Greenville Technical College**  
Johanna Gunter, Area Director  
**Phone:** (864) 250-8375

**readySC Midlands Technical College & Orangeburg Calhoun Technical College**  
Kent Bedenbaugh, Area Director  
**Phone:** (803) 896-5349

**readySC Northeastern Technical College & York Technical College**  
Marianne Borders, Area Director  
**Phone:** (803) 981-7320

**readySC Piedmont Technical College**  
Susan Heath, Senior Area Director  
**Phone:** (864) 941-8404

**readySC Spartanburg Community College**  
LaTokia Trigg, Area Director

**Phone:** (864) 592-4158

**readySC Tri-County Technical College**  
Bobby Brothers, Area Director  
**Phone:** (864) 646-1442

**readySC Trident Technical College**  
Terrance Rivers, Area Director  
**Phone:** (843) 574-6928

**Apprenticeship Carolina**  
**Division of Economic Development & Workforce Competitiveness**  
SC Technical College System  
Brad Neese  
Director  
111 Executive Center Drive  
Columbia, SC 29210  
**Phone:** (803) 896-5736  
**Email:** [Neese@sctechsystem.edu](mailto:Neese@sctechsystem.edu)  
**Web:** [www.apprenticeshipcarolina.com](http://www.apprenticeshipcarolina.com)

**SOUTH CAROLINA  
TECHNICAL COLLEGE SYSTEM**

**SC Technical College System**  
Dr. Jimmie Williamson  
President  
111 Executive Center Drive  
Columbia, SC 29210  
**Phone:** (803) 896-5280  
**Web:** [www.sctechsystem.edu](http://www.sctechsystem.edu)

**Aiken Technical College**  
Dr. Steven Simmons  
Dean of Business, Computer Technology & Training  
P.O. Drawer 696  
Aiken, SC 29802-0696  
**Phone:** (803) 508-7270  
**Fax:** (803) 593-8051  
**Email:** [simmonss@atc.edu](mailto:simmonss@atc.edu)  
**Web:** [www.atc.edu](http://www.atc.edu)

**Central Carolina Technical College**  
Elizabeth Williams  
Director, SC Environmental Training Center  
506 N Guignard Drive  
Sumter, SC 29150  
**Phone:** (803) 778-7873  
**Fax:** (803) 778-7848  
**Email:** [williamsel@cctech.edu](mailto:williamsel@cctech.edu)  
**Web:** [www.cctech.edu](http://www.cctech.edu)

**Denmark Technical College**  
Stephen Mason  
Associate Vice President for Economic and Workforce Development  
P.O. Box 327

Denmark, SC 29042  
**Phone:** (803) 793-5155  
**Fax:** (803) 793-5156  
**E-mail:** [masons@denmarktech.edu](mailto:masons@denmarktech.edu)  
**Web:** [www.denmarktech.edu](http://www.denmarktech.edu)

**Florence-Darlington Technical College**  
Mark Roth  
VP of Southeastern Institute of Manufacturing and Technology  
P.O. Box 100549  
Florence, SC 29502  
**Phone:** (843) 413-2740  
**Email:** [mark.roth@SiMT.com](mailto:mark.roth@SiMT.com)  
**Web:** [www.simt.com](http://www.simt.com)

**Greenville Technical College**  
Leslie Trant  
Dean of Corporate & Economic Development  
P.O. Box 5616  
Greenville, SC 29607  
**Phone:** (864) 250-8600  
**Fax:** (864) 250-8477  
**Email:** [Leslie.Trant@gvltec.edu](mailto:Leslie.Trant@gvltec.edu)  
**Web:** [www.gvltec.edu](http://www.gvltec.edu)

**Horry-Georgetown Technical College**  
Gregory Mitchell  
Vice President, Workforce Development & Continuing Education  
P.O. Box 261966  
Conway, SC 29528  
**Phone:** (843) 477-2032  
**Fax:** (843) 477-0775  
**Email:** [greg.mitchell@hgtc.edu](mailto:greg.mitchell@hgtc.edu)  
**Web:** [www.hgtc.edu](http://www.hgtc.edu)

**Midlands Technical College**  
Dr. Barrie Kirk  
Vice President, Corporate & Continuing Education & Economic Development  
151 Powell Road  
Columbia, SC 29203  
**Phone:** (803) 691-3875  
**Fax:** (803) 691-3918  
**Email:** [KirkB@midlandstech.edu](mailto:KirkB@midlandstech.edu)  
**Web:** [www.midlandstech.edu](http://www.midlandstech.edu)

**Northeastern Technical College**  
Sherrie Chapman  
Dean of Continuing Education  
1201 Chesterfield Hwy  
Cheraw, SC 29520  
**Phone:** (843) 921-6922  
**Fax:** (843) 921-1479  
**Email:** [schapman@netc.edu](mailto:schapman@netc.edu)  
**Web:** [www.netc.edu](http://www.netc.edu)

**Orangeburg-Calhoun Technical College**  
Sandra Moore  
Career and Technical Education  
3250 St. Matthews Road NE  
Orangeburg, SC 29118

**Phone:** (803) 535-1237  
**Email:** [mooresj@OCtech.edu](mailto:mooresj@OCtech.edu)  
**Web:** [www.otech.edu](http://www.otech.edu)

**Piedmont Technical College**  
Rusty Denning  
Associate Vice President of  
Continuing Education & Economic  
Development P.O. Drawer 1467  
Greenwood, SC 29648  
**Phone:** (864) 941-8417  
**Fax:** (864) 941-8777  
**Email:** [denning.r@ptc.edu](mailto:denning.r@ptc.edu)  
**Web:** [www.ptc.edu](http://www.ptc.edu)

**Spartanburg Community College**  
Robert Leslie  
Dean of Corporate & Community Education  
P.O. Box 4386  
Spartanburg, SC 29305  
**Phone:** (864) 592-4910  
**Fax:** (864) 592-4609  
**Email:** [leslier@sccsc.edu](mailto:leslier@sccsc.edu)  
**Web:** [www.sccsc.edu](http://www.sccsc.edu)

**Technical College of the Lowcountry**  
Billie O'Neal  
Continuing Education  
921 S. Ribaut Road  
Beaufort, SC 29901  
**Phone:** 843-525-8269  
**Email:** [boneal@tcl.edu](mailto:boneal@tcl.edu)  
**Web:** [www.tcl.edu](http://www.tcl.edu)

**Tri-County Technical College**  
Rick Cothran  
Dean of Corporate & Community Learning  
P.O. Box 587  
Pendleton, SC 29670  
**Phone:** (864) 646-1701  
**Fax:** (864) 646-1897  
**Email:** [rcothran@tctc.edu](mailto:rcothran@tctc.edu)  
**Web:** [www.tctc.edu/learn](http://www.tctc.edu/learn)

**Trident Technical College**  
Robert Walker  
Vice President, Continuing Education  
& Economic Development  
P.O. Box 118067  
Charleston, SC 29423-8067  
**Phone:** (843) 574-6152  
**Email:** [Bob.Walker@tridenttech.edu](mailto:Bob.Walker@tridenttech.edu)  
**Web:** [www.tridenttech.edu](http://www.tridenttech.edu)

**Williamsburg Technical College**  
James Myers  
Director of Distance Education  
601 Martin Luther King Jr. Avenue  
Kingstree, SC 29556-4103  
**Phone:** (843) 355-4182  
**Email:** [meversj@wiltech.edu](mailto:meversj@wiltech.edu)  
**Web:** [www.wiltech.edu](http://www.wiltech.edu)

**York Technical College**  
Sonia Young  
Program Manager of Corporate &  
Continuing Education  
452 S Anderson Road  
Rock Hill, SC 29730  
**Phone:** (803) 981-7372  
**Fax:** (803) 981-7327  
**Email:** [syoung2@YorkTech.com](mailto:syoung2@YorkTech.com)  
**Web:** [www.yorktech.com](http://www.yorktech.com)

## BUSINESS OPERATIONS

Many issues must be addressed when running a business – from insurance to process improvements, to taxes and supply chain relationships. Business operations are all activities associated with running a business that produce value for the business. Generating revenue efficiently and effectively is a vital part of owning and running a business – which makes it extremely important to consider all aspects of running a business when building a business plan.

### THINGS TO CONSIDER:

- ♦ Insurance to protect businesses as well as employees.
- ♦ Business tax filings and Certified Public Accountants.
- ♦ Operating efficiently and staying profitable.
- ♦ Energy costs and how businesses can reduce them.
- ♦ Business continuity and disaster planning. How will the business recover?
- ♦ Can a recycling program help your business?

### BUSINESS OPERATIONS RESOURCES

- ⇒ **Insurance:** Consider and research the different types of insurance related to running a business – Property & Casualty, Employee Health and Workers' Compensation to name a few. The **South Carolina Insurance News Service** provides insurance related information from around the state and country for business owners. Learn more at [www.scinsnews.com](http://www.scinsnews.com).
- ⇒ **Taxes:** It is important to develop a good working relationship with your accountant. Your accountant should be familiar with key tax dates and the necessary documentation. For more information, contact a local **IRS tax office**, the **South Carolina Department of Revenue** or the **South Carolina Business One Stop**. [www.irs.gov](http://www.irs.gov), [www.scbos.com](http://www.scbos.com)
- ⇒ **Process Improvement/Operational Efficiency:** South Carolina's Manufacturing Extension Partnership (MEP) and other industry related organizations are available to help with process improvement and operational efficiency. For more information about how MEP can help your business, visit [www.scmep.org](http://www.scmep.org).

### RECYCLING WORKS – BUSINESS RECYCLING OPPORTUNITIES IN SOUTH CAROLINA

Recycling can save your business money in avoided disposal costs – and may even produce revenue. Recycling also saves energy and natural resources. The **South Carolina Smart Business Recycling Program** provides free, confidential, non-regulatory technical assistance on recycling, waste reduction, beneficial reuse and other ways for businesses to conserve resources and improve their bottom line. The South Carolina Department of Commerce's easy-to-use **Recycling Business Directory** provides convenient search features that allow users to find outlets for recycling commodities.

For more information on recycling, visit the recycling section of [www.SCBizNetwork.com](http://www.SCBizNetwork.com), or the South Carolina Smart Business Recycling Program at [www.scdhec.gov/environment/lwm/recycle/index.htm](http://www.scdhec.gov/environment/lwm/recycle/index.htm).

## Emergency Support Function

### Business & Industry

#### State Warning Point

Chuck Bundy

**Phone:** (803) 737-0440

**Email:** [cbundy@SCcommerce.com](mailto:cbundy@SCcommerce.com)

## GSA – Federal Acquisition Service

Janice Zeigler

Customer Service Director

**Phone:** (803) 310-0088

**Email:** [jan.zeigler@gsa.gov](mailto:jan.zeigler@gsa.gov)

The Federal Acquisition Service (FAS) possesses unrivaled capability to deliver comprehensive products and services across government at the best value possible. FAS offers a continuum of innovative solutions and services in the areas of products and services, technology, motor vehicle management, transportation, travel and procurement and online acquisition tools.

## GSA Technology Council

Phil Yanov

209 North Main Street, Suite 201

Greenville, SC 29601

**Phone:** (800) 688-2094

**Email:** [phil.yanov@gsatc.org](mailto:phil.yanov@gsatc.org)

**Web:** [www.gsatc.org](http://www.gsatc.org)

## Internal Revenue Service (IRS)

Nivia Hayes

Stakeholder Liaison, Small Business/Self-employed

SBSE Stakeholders Liaison

1835 Assembly Street, MDP-26

Columbia, SC 29201

**Phone:** (803) 312-7774

**Fax:** (877) 477-8412

**Email:** [Nivia.hayes@irs.gov](mailto:Nivia.hayes@irs.gov)

**Web:** <http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed>

### Other helpful IRS resources:

- Business and Specialty Helpline:

1 (800) 829-4933

- Electronic Federal Tax Payment System:

[www.eftps.gov](http://www.eftps.gov) or 1 (800) 555-4477

- Tax Forms and Publications: [www.irs.gov/formspubs](http://www.irs.gov/formspubs) or 1 (800) 829-3676

- SC Insurance News Service: 240 Stoneridge Drive, Suite 110, Columbia, SC 29210

## KFR Services

Kimberly Russo

Co-President

500 Oakbrook Lane

Summerville, SC 29485

**Phone:** (800) 433-6181

**Email:** [krusso@telecomdb.com](mailto:krusso@telecomdb.com)

This company provides specialized solutions for a diverse field of industries such as telecommunications, boating association management, and risk management.

## Savannah River National Laboratory Tech Transfer Office

Dale Haas

Commercialization Program Manager

Savannah River National Laboratory

Aiken, SC 29808

**Phone:** (803) 725-4185

**Email:** [dale.haas@srnl.doe.gov](mailto:dale.haas@srnl.doe.gov)

**Web:**

[www.srnl.doe.gov/tech\\_transfer/tech\\_transfer.htm](http://www.srnl.doe.gov/tech_transfer/tech_transfer.htm)

## South Carolina Department of Health and Environment Control- Green Hospitality Program

Elizabeth Rosinski

Program Coordinator

2600 Bull Street-Bureau of Land and Waste

Management

Columbia, SC 29201

**Phone:** (803) 896-4238 or (800) 768-7348

**Email:** [rosinsev@dhec.sc.gov](mailto:rosinsev@dhec.sc.gov)

**Web:** [https://www.scdhec.gov/environment/lwm/re-cycle/green\\_hospitality/](https://www.scdhec.gov/environment/lwm/re-cycle/green_hospitality/)

This program is a free, voluntary program designed to help South Carolina's hospitality industry reduce the environmental impact of its operations and incorporate environmental stewardship and sustainability in its business practices. It also promotes and recognizes hotels, restaurants and other hospitality facilities for their environmentally conscious practices.

## South Carolina Department of Health and Environmental Control South Carolina Materials Exchange

Stacey Washington

Environmental Engineer

2600 Bull Street

Columbia, SC 29201

**Phone:** (803) 898-1329 or (800) 768-7348

**Email:** [smartbiz@dhec.sc.gov](mailto:smartbiz@dhec.sc.gov)

**Web:** <http://www.scdhec.gov/scme>

The Exchange is a free, web-based service that seeks to reduce waste by facilitating the exchange of reusable materials by businesses, non-profit institutions and government agencies.

## South Carolina Department of Health and Environmental Control- Smart Business Recycling Program

Elizabeth Rosinski

Program Coordinator

2600 Bull Street-Bureau of Land and Waste

Management

Columbia, SC 29201

**Phone:** (803) 896-4238 or (800) 768-7348

**Email:** [smartbiz@dhec.sc.gov](mailto:smartbiz@dhec.sc.gov)

**Web:** [http://www.scdhec.gov/environment/lwm/recycle/smart\\_business/](http://www.scdhec.gov/environment/lwm/recycle/smart_business/)

This program provides free, confidential, nonregulatory technical assistance on recycling, waste reduction, beneficial reuse and other ways for businesses to conserve resources and improve their bottom line.

## South Carolina Department of Insurance

Ann Roberson

Public Information Director

1201 Main Street, Suite 1000

Columbia, SC 29201

**Phone:** (803) 737-6160

**Fax:** (803) 737-6205

**Email:** [info@doi.sc.gov](mailto:info@doi.sc.gov)

**Web:** [www.doi.sc.gov](http://www.doi.sc.gov)

## South Carolina Insurance News Service

Russ Dubisky

Executive Director

240 Stoneridge Drive, Suite 110

Columbia, SC 29210

**Phone:** (803) 252-3455

**Email:** [russd@scinsnews.com](mailto:russd@scinsnews.com)

**Web:** [www.scinsnews.com](http://www.scinsnews.com)

## South Carolina Manufacturing Extension Partnership (SCMEP)

Chuck Spangler, Interim President

**Headquarters:**

1301 Gervais Street, Suite 910

Columbia, SC 29201

**Phone:** (803) 252-6796

**Fax:** (803) 254-8512

**Manufacturing Education Facility:**

37 Villa Road, Suite 500

Greenville, SC 29615

**Phone:** (864) 288-5687

**Email:** [cspangler@scmep.org](mailto:cspangler@scmep.org)

**Web:** [www.scmep.org](http://www.scmep.org)

The SCMEP's mission is to partner with companies and agencies throughout the state to help to strategically improve their competitiveness, performance and profitability by driving growth and eliminating waste. With consultants located throughout the state and a manufacturing education facility in Greenville, the SCMEP works in all regions of the state and in all critical areas of business essential to improving manufacturing competitiveness.

## University of South Carolina Office of Intellectual Property

Chad Hardaway

Associate Director of Licensing

901 Sumter Street, Byrnes Building Suite 512

Columbia, SC 29208

**Phone:** (803) 777-4031

**Email:** [hardaway@sc.edu](mailto:hardaway@sc.edu)

**Web:** <http://ip.research.sc.edu/default.shtml>



# South Carolina Just right.

## RECYCLING RESOURCES

### Asphalt Rubber Technology Service

David Wingard, Program Administrator  
2002 Hugo Drive  
Clemson University  
Clemson, SC 29634  
**Phone:** (864) 656-6799  
**Email:** [arts@ces.clemson.edu](mailto:arts@ces.clemson.edu)  
**Web:** [www.Ces.clemson.edu/arts](http://www.Ces.clemson.edu/arts)

The program promotes, designs, and tests the use of recycled scrap tires in rubberized asphalt and other civil infrastructure applications.

### Carolina Recycling Association

Jenn Cooper  
Office Manager P.O. Box 1296  
Greenville, SC 29602  
**Phone:** (877) 972-0007  
**Email:** [staff@cra-recycle.org](mailto:staff@cra-recycle.org)  
**Web:** <http://cra-recycle.org>  
This association provides education, marketing, and resource tools for the recycling industry.

### Charleston Green Business Challenge

Carolee Williams  
Project Manager City of Charleston  
2 George Street, Third Floor  
Charleston, SC 29401  
**Phone:** (843) 724-3776  
**Email:** [williamsc@charleston-sc.gov](mailto:williamsc@charleston-sc.gov)  
**Web:** [www.charlestongbc.com](http://www.charlestongbc.com)

The goals of Charleston's voluntary Green Business Challenge (GBC) are to improve the performance of commercial and institutional buildings and their operations through reducing energy and water consumption, and waste reduction. Businesses in the Charleston metro area sign up for annually to be a participant in the GBC.

### City of Columbia Climate Protection Action Campaign

Mary Pat Baldauf  
Sustainability Facilitator  
Public Works Division  
2910 Colonial Drive  
Columbia, SC 29203  
**Phone:** (803) 545-2722  
**Email:** [mpbaldauf@columbiasc.net](mailto:mpbaldauf@columbiasc.net)  
**Web:** [www.columbiasc.net/cpac](http://www.columbiasc.net/cpac)

This initiative identifies measures that can be taken to reduce greenhouse gases and promote sustainability.

### E<sup>4</sup> Carolinas

David A. Doctor  
President & CEO  
UNC at Charlotte  
EPIC 1237  
Charlotte, NC 28223  
**Phone:** (704) 835-0004  
**Email:** [E4C@E4Carolinas.org](mailto:E4C@E4Carolinas.org)

### Website: <http://e4carolinas.org/>

E4 Carolinas is a two-state industry group that promotes economic growth, employment, productivity, and prosperity by cultivating a collaborative energy cluster in the Carolinas region. The trade association builds teamwork in policy, workforce development, business development and technology development. E4 Carolinas is an "all of the above" energy organization, working to increase a diverse portfolio of energy in the Carolinas. (E4 = Energy, Economy, Environment, Efficiency)

### Energy Star

**Phone:** (888) 782-7937  
**Web:** [www.energystar.gov](http://www.energystar.gov)  
This program provides information on energy efficient products and practices.

### Habitat for Humanity ReStores

**Web:** [www.habitat.org/env/restores.aspx](http://www.habitat.org/env/restores.aspx)  
ReStores sell quality, used and surplus building materials at a fraction of normal prices.

### Keep America Beautiful

**Phone:** (203) 659-3000  
**Fax:** (203) 659-3001  
**Email:** [info@kab.org](mailto:info@kab.org)  
**Web:** [www.kab.com](http://www.kab.com)  
This organization forms public-private partnerships and programs that encourage individuals to take greater responsibility for improving their community's environment.

### Keep the Midlands Beautiful

Jacqueline Buck  
Executive Director  
1307 Augusta Road  
West Columbia, SC 29169  
**Phone:** (803) 733-1139  
**Email:** [info@Keepthemidlandsbeautiful.com](mailto:info@Keepthemidlandsbeautiful.com)  
**Web:** [www.Keepthemidlandsbeautiful.org/index.asp](http://www.Keepthemidlandsbeautiful.org/index.asp)  
This organization promotes litter prevention, recycling and beautification.

### Palmetto Pride

Linda Shadel  
Director of Operations  
P.O. Box 50217  
Columbia, SC 29250  
**Phone:** (803) 758-6034  
**Toll-free:** (877) 752-7733  
**Email:** [info@palmettopride.org](mailto:info@palmettopride.org)  
**Web:** [www.palmettopride.org](http://www.palmettopride.org)  
This organization encourages individuals to take greater responsibility for enhancing their communities.

### Recycling Market Development Advisory Council (RMDAC)

Chantal Fryer

### Business Specialist

1201 Main Street, Suite 1600  
Columbia, SC 29201  
**Phone:** (803) 737-0477  
**Email:** [cfryer@sccommerce.com](mailto:cfryer@sccommerce.com)  
**Web:** [www.SCcommerce.com](http://www.SCcommerce.com)

This 14 member, Governor-appointed council tracks the success and growth of the state's recycling industry and makes policy and program recommendations to the Governor and General Assembly.

### South Carolina Environmentally Preferred Purchasing Policy

**Web:** [www.mmo.sc.gov/webfiles/MMO\\_POL\\_GD/2009-1.pdf](http://www.mmo.sc.gov/webfiles/MMO_POL_GD/2009-1.pdf)

This initiative promotes and advances green purchasing among state government agencies. It also provides a guide for recycled products.

### Solid Waste Association of North America- South Carolina Chapter

Ed Marr, President  
1600 West Washington Street  
Greenville, SC 29602  
**Phone:** (864) 232-6721  
**Email:** [emarr@ggsc.gov](mailto:emarr@ggsc.gov)  
**Web:** [www.scswana.org](http://www.scswana.org)

This organization helps to advance the practice of environmentally and economically sound management of municipal solid waste in North America.

### Southeast Recycling Development Council

Will Sagar  
Executive Director  
102 College Station, Suite 3  
Brevard, NC 28712  
(828) 507-0123  
**Email:** [will.sagar@serdc.org](mailto:will.sagar@serdc.org)  
**Web:** [www.serd.org](http://www.serd.org)  
This council's mission is to unite industry, government and non-government organizations to promote sustainable recycling in the Southeast.

### South Carolina Biomass Council

John Boyd  
Chair  
PO Box 402  
Columbia, SC 29201  
**Phone:** (803) 540-7731  
**Email:** [jboyd@hsblawfirm.com](mailto:jboyd@hsblawfirm.com)  
**Web:** [www.scbiomass.org](http://www.scbiomass.org)  
This council serves as a resource for the public and decision-makers about the environmental and economic benefits of biomass energy.

### South Carolina Business One Stop (SCBOS)

**Helpline:** (803) 898-5690  
**Email:** [scboshelp@scbos.com](mailto:scboshelp@scbos.com)  
**Web:** [www.scbos.com](http://www.scbos.com)  
The official South Carolina business Web portal. It enables anyone with an existing business or anyone starting a new business to file permits, licenses, registrations, or pay taxes. From the convenience of

# South Carolina Just right.

your computer anytime, 24 hours a day- 7 days a week, you can take care of your important state filings, and pay for multiple filings and/or taxes with one credit, debit, or EFW payment.

## **South Carolina Department of Commerce Recycling Market Development (RMD) Program**

Chantal Fryer, Manager  
1201 Main Street, Suite 1600  
Columbia, SC 29201

**Phone:** (803) 737- 0477  
Or (803) 737-0449

**Email:** [CFryer@SCcommerce.com](mailto:CFryer@SCcommerce.com)

**Web:** [www.recyclinginsc.com](http://www.recyclinginsc.com)

This program helps foster a thriving recycling economy in the state and promotes sustainable business practices for business, industry, government and other organizations. RMD helps to connect markets for recyclable materials.

## **South Carolina Department of Health and Environmental Control- Office of Solid Waste Reduction and Recycling**

Richard Chesley, Section Manager- Education, Technical Assistance and Reporting Section

Jana White, Section Manager- Solid Waste Planning and Grants Section  
2600 Bull Street  
Columbia, SC 29201

**Phone:** (803) 898-1327  
**Email:** [cheslerl@dhc.sc.gov](mailto:cheslerl@dhc.sc.gov)

**Phone:** (803) 898-1346  
**Email:** [whitejm@dhc.sc.gov](mailto:whitejm@dhc.sc.gov)

**Web:** [www.scdhec.gov/recycle](http://www.scdhec.gov/recycle)

## **South Carolina Department of Health and Environmental Control- Smart Business Recycling Program**

Stacey Washington  
Environmental Engineer  
2600 Bull Street  
Columbia, SC 29201

**Phone:** (803) 898-1329 or (800) 768-7348  
**Email:** [stacey.washington@dhc.sc.gov](mailto:stacey.washington@dhc.sc.gov)

**Web:** [www.scdhec.gov/smartbusiness](http://www.scdhec.gov/smartbusiness)

This program provides free, confidential, nonregulatory, technical assistance on recycling, waste reduction, beneficial reuse and other ways for businesses to conserve resources and improve their bottom line.

## **Environment Control – Green Hospitality Program**

Anne McGovern  
Program Coordinator  
2600 Bull Street  
Columbia, SC 29201

**Phone:** (803) 898-0998 or (800) 768-7348

**Email:** [mcgovear@dhc.sc.gov](mailto:mcgovear@dhc.sc.gov)

**Web:** [www.scdhec.gov/greenhospitality](http://www.scdhec.gov/greenhospitality)

This program is a free, voluntary program designed to help South Carolina's hospitality industry reduce the environmental impact of its operations and incorporate environmental stewardship and sustainability in its business practices. It also promotes and recognizes hotels, restaurants and other hospitality

facilities for their environmentally conscious practices.

## **South Carolina Department of Health and Environmental Control South Carolina Materials Exchange**

Stacey Washington  
Environmental Engineer  
2600 Bull Street  
Columbia, SC 29201

**Phone:** (803) 898-1329 or (800) 768-7348

**Email:** [smartbiz@dhc.sc.gov](mailto:smartbiz@dhc.sc.gov)

**Web:** <http://www.scdhec.gov/scme>

The Exchange is a free, Web-based service that seeks to reduce waste by facilitating the exchange of reusable materials by businesses, non-profit institutions and government agencies.

## **South Carolina Department of Health and Environmental Control- Green Resources Index**

**Web:** [https://www.scdhec.gov/environment/lwm/re-cycle/smart\\_business/green\\_resource\\_index.htm](https://www.scdhec.gov/environment/lwm/re-cycle/smart_business/green_resource_index.htm)

This Index is designed to help business, industry, local government and others locate recyclers and users of by-products, equipment to help minimize waste, service providers to help you become environmentally friendly, and substitutes for hazardous materials.

## **South Carolina Department of Health and Environmental Control- Small Business Environmental Assistance Program**

Phyllis Copeland  
Ombudsman  
2600 Bull Street  
Columbia, SC 29201

**Phone:** (803) 898-0415

**Email:** [copelapt@dhc.sc.gov](mailto:copelapt@dhc.sc.gov)

**Web:** [www.scdhec.gov/environment/bag/sbeap](http://www.scdhec.gov/environment/bag/sbeap)

This program provides free non-regulatory environmental permitting, compliance, education, outreach and advocacy assistance to businesses.

## **SC Recycling Council-RecyclonomicsSC**

Chantal Fryer  
1601 Assembly Street  
PO Box 2166  
Columbia, SC 29202

**Phone:** (803) 737-0449

**Email:** [CFryer@SCcommerce.com](mailto:CFryer@SCcommerce.com)

**Web:** [www.recyclonomicsc.com](http://www.recyclonomicsc.com)

## **South Carolina Department of Revenue**

301 Gervais Street  
Columbia, SC 29201

**Phone:** (803) 898-5000 (General Info)

(803) 898-5709 (Income Tax Helpline)

(803) 898-5788 (Sales Tax Helpline)

**Web:** [www.sctax.org](http://www.sctax.org)

## **South Carolina Energy Office**

Ashlie Lancaster  
Director  
1200 Senate Street

408 Wade Hampton Building  
Columbia, SC 29201

**Phone:** (803) 737-8030

**Fax:** (803) 737-9846

**Web:** [www.energy.sc.gov](http://www.energy.sc.gov)

The office provides technical assistance, audits, workshops, education materials, project grants, loans and rebates to help businesses, public entities and the public save energy and money.

## **South Carolina Green Building Directory**

**Phone:** (843) 529-3416

**Web:** [www.scgreenbuildingdirectory.org](http://www.scgreenbuildingdirectory.org)

This directory is a free online tool of green building resources. Established by the South Carolina Sustainability Institute, it provides information on products and services that support green practices in the state.

## **South Carolina Recycling Markets Directory**

Chantal Fryer  
Senior Manager  
1201 Main Street, Suite 1600  
Columbia, SC 29201

**Phone:** (803) 737-0477

**Email:** [cfryer@sccommerce.com](mailto:cfryer@sccommerce.com)

**Web:** [www.recyclinginsc.com/directory](http://www.recyclinginsc.com/directory)

This directory provides convenient search features allowing users to find outlets for recycling commodities.

## **South Carolina Sustainability Institute**

Bryan Cordell  
Executive Director  
113 Calhoun St.  
Charleston, SC 29401

**Phone:** (843) 529-3421

**Email:** [director@sustainabilityinstitutesc.org](mailto:director@sustainabilityinstitutesc.org)

**Web:** [www.sustainabilityinstitutesc.org](http://www.sustainabilityinstitutesc.org)

The institute helps homeowners, professionals and businesses transform their buildings into sustainable structures.

## **U.S. Green Building Council- South Carolina Chapter**

Melissa Le Roy  
Executive Director  
1450 Fifth Street, W  
N. Charleston, SC 29405

**Phone:** (843) 329-3131

**Email:** [execdir@usgbcsc.org](mailto:execdir@usgbcsc.org)

**Web:** [www.usgbc.org/index.php](http://www.usgbc.org/index.php)

This council provides courses and workshops on sustainable *building* design and construction, and also offers information on LEED certification.

## **U.S. Environmental Protection Agency- Region 4**

Sam Nunn  
Atlanta Federal Center  
61 Forsyth Street, SW Atlanta, GA 30303

**Phone:** (404) 562-9900

**Toll free:** 1-800-241-1754

**Web:** [www.epa.gov](http://www.epa.gov)

# South Carolina Just right.

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This agency protects human health and the environment, develops and enforces regulations, provides grant opportunities and educational training.

## LOCAL AREA & OTHER RESOURCES

A business' success is dependent upon strong business connections – especially local connections. South Carolina has numerous local resources available to help get businesses up and running, and to help existing companies remain successful. Local resources consist of organizations that have the ability to connect businesses and key allies in the industry, both at the community level and throughout the state.

### ⇒ **LOCAL ECONOMIC DEVELOPERS**

Local Economic Development professionals are employed by South Carolina counties and municipalities to provide assistance for business in their area. They work to promote and ensure the economic growth of their community and are available to assist any business.

### ⇒ **SOUTH CAROLINA REGIONAL ECONOMIC DEVELOPMENT ALLIANCES**

There are several economic development alliances within South Carolina. Each alliance services a particular region of the state, often combining the resources of several counties to promote growth. All are willing to assist companies relocating to or expanding within South Carolina.

### ⇒ **CHAMBERS OF COMMERCE AND OTHER BUSINESS ADVOCATE ORGANIZATIONS**

Chambers of Commerce around the state serve the business community in a variety of ways. They promote the economic growth of communities and generally represent the business interests of the communities they serve. Chambers provide valuable resources that can greatly benefit a business.

### ⇒ **COUNCIL OF GOVERNMENTS**

South Carolina Council of Governments (COGs) are essential in assisting local governments with both local and regional development plans within the state. There are ten COGs in South Carolina, each representing a multi-county planning district.

### ⇒ **SMALL BUSINESS DEVELOPMENT CENTERS**

Small Business Development Centers (SBDC) provide technical business planning assistance and offer programs to assist businesses interested in access to federal procurement opportunities. SBDCs also provide assistance for firms interested in or capable of participating in the Department of Defense's Small Business Innovation Research Program or Small Business Technology Transfer Program.

### ⇒ **SERVICE CORPS OF RETIRED EXECUTIVES**

The Service Corps of Retired Executives (SCORE) is a resource partner of the U.S. Small Business Administration, which provides business assistance with free private counseling and low-cost group workshops.

### ⇒ **INCUBATORS**

Business incubators are programs designed to assist in the successful development of entrepreneurial companies through a variety of business services and support. Incubators can help companies manage their business and provide valuable contacts that can accelerate any business.

## LOCAL AREA & OTHER RESOURCES

### ADVOCACY ORGANIZATIONS

#### Lowcountry Local First

Lauren Gellatly  
Community Development Director  
1630-2 Meeting Street  
Charleston, SC 29405  
**Phone:** 843-740-5444  
**Email:** [lauren@lowcountrylocalfirst.org](mailto:lauren@lowcountrylocalfirst.org)  
**Web:** [www.lowcountrylocalfirst.org](http://www.lowcountrylocalfirst.org)  
Lowcountry Local First is a non-profit organization with a mission to advocate the benefits of a local living economy by strengthening community support of our local independent businesses and farmers. They offer coworking space, local business networking, mentorship, GOODBusiness Summit, farm apprenticeship, incubation and workshops.

#### Health Sciences South Carolina

Helga Rippen  
President & CEO  
**Phone:** (803) 576-5902  
**Email:** [rippen@mailbox.sc.edu](mailto:rippen@mailbox.sc.edu)  
The mission of Health Sciences South Carolina is to support our members in improving the health of all South Carolinians by collaborating across the state of South Carolina with the goal of enabling evidence-based research.

#### Lowcountry Manufacturers Council

Lindsay S. McDaniel  
LMC Director  
P.O. Box 61569  
N. Charleston, SC 29419  
**Phone:** (843) 574-6300  
**Fax:** (843) 574-6776  
**Email:** [Lindsay@lmcsc.org](mailto:Lindsay@lmcsc.org)  
**Web:** [www.lmcsc.org](http://www.lmcsc.org)

#### New Carolina

Ann Marie Stieritz  
President & CEO  
1411 Gervais Street, Suite 450  
Columbia, SC 29201  
**Phone:** 803-760-1400  
**Fax:** 803-760-1401  
**Email:** [info@sccmompets.org](mailto:info@sccmompets.org)  
**Web:** [www.sccmompets.org](http://www.sccmompets.org)  
New Carolina is a public-private partnership working to increase South Carolina's prosperity and enhance South Carolina's economic competitiveness through a cluster development strategy. New Carolina's mission is to find, build and celebrate industry clusters in South Carolina and to improve the business environment for better growth.

#### SC Automotive Council

Catherine Hayes  
Executive Director  
5 Research Drive  
Greenville, SC 29607

**Phone:** (864) 283-7109  
**Email:** [Catherine@myscma.com](mailto:Catherine@myscma.com)  
**Web:** [www.scautomotivecouncil.com](http://www.scautomotivecouncil.com)

#### SC Manufacturers Alliance

James Richter  
Communications and Marketing Director  
1340 Bull Street  
Columbia, SC 29201  
**Phone:** (803) 799-9695  
**Email:** [James@myscma.com](mailto:James@myscma.com)  
**Web:** [www.myscma.com](http://www.myscma.com)

#### National Federation of Independent Businesses

Benjamin N. Homeyer  
State Director  
PO Box 8881  
Columbia, SC 29202-8881  
**Phone:** (803) 254-1476  
**Web:** [www.nfib.com](http://www.nfib.com)

#### South Carolina Arts Commission

Ken May  
Executive Director  
1800 Gervais Street  
Columbia, SC 29201  
**Phone:** (803) 734-8696  
**Email:** [kmay@arts.sc.gov](mailto:kmay@arts.sc.gov)  
**Web:** [www.southcarolinaarts.com](http://www.southcarolinaarts.com)

#### South Carolina Chamber of Commerce

Ted Pitts  
President & Chief Executive Officer  
1301 Gervais Street, Suite 1100  
Columbia, SC 29201  
**Phone:** (803) 255-2639  
**Email:** [ted.pitts@scchamber.net](mailto:ted.pitts@scchamber.net)  
**Web:** [www.scchamber.net](http://www.scchamber.net)

#### South Carolina Economic Developers' Association

Jeff Ruble, CECD  
P.O. Box 1763  
Columbia, SC 29202  
**Phone:** (803) 929-0305 / (803) 978-7648  
**Fax:** (803) 252-0589  
**Email:** [sceda@capconsc.com](mailto:sceda@capconsc.com) / [jruble@scpowerteam.com](mailto:jruble@scpowerteam.com)  
The South Carolina Economic Developers' Association is a not for profit organization of 550+ members whose primary objective is to increase the effectiveness of individuals involved in the practice of economic development in South Carolina by encouraging cooperation, exchange of information and promotion of professional skills.

#### South Carolina Hispanic Chamber of Commerce

Evelyn Lugo  
President  
P.O. Box 1057  
Taylors, SC 29687  
**Phone:** (864) 643-7261

**Email:** [elugo@schcc.org](mailto:elugo@schcc.org)  
**Website:** <http://schcc.org/>

The South Carolina Hispanic Chamber of Commerce was incorporated on August 30, 2007. Recognizing the need of an organization that could represent and help the growing Hispanic business community, the Chamber comes in a crucial moment in the Hispanic community. Although in the early stages, we are working toward a strong foundation, building up membership and community awareness of the existence of the Chamber. Our vision is to become a proactive Hispanic chamber of commerce by providing leadership and serving as a bridge between community leaders, different cultures, and the community at large.

#### South Carolina Manufacturers Alliance

Lewis F. Gossett  
President and CEO  
1340 Bull Street  
Columbia, SC 29201  
**Phone:** (803) 799-9695  
**Fax:** (803) 771-8738  
**Email:** [gossett@myscma.com](mailto:gossett@myscma.com)  
**Web:** [www.myscma.com](http://www.myscma.com)

#### South Carolina Small Business Chamber of Commerce

Frank Knapp Jr.  
President & CEO  
1717 Gervais Street  
Columbia, SC 29201  
**Phone:** (803) 252-5733  
**Fax:** (803) 799-0678  
**Email:** [sbchamber@scsbc.org](mailto:sbchamber@scsbc.org)  
**Web:** [www.scsbc.org](http://www.scsbc.org)

#### STEMLinX

Tom Peters  
Executive Director  
100 Technology Drive  
Clemson, SC 29634  
**Phone:** (864) 650-0750  
**Email:** [tpeters@clemson.edu](mailto:tpeters@clemson.edu)  
**Web:** [sccoalition.org](http://sccoalition.org)

### LOCAL CHAMBERS OF COMMERCE

#### Greater Abbeville Chamber of Commerce

Kacy Pearman  
Executive Director  
107 Court Square  
Abbeville, SC 29620  
**Phone:** (864) 366-4600  
**Fax:** (864) 366-4068  
**Email:** [abvchamber@wctel.net](mailto:abvchamber@wctel.net)  
**Web:** [www.abbevillescchamber.com](http://www.abbevillescchamber.com)





## LOCAL AREA & OTHER RESOURCES

### South Carolina African American Chamber of Commerce

Stephen Gilchrist  
President  
319 Windingwood Circle  
Blythewood, SC 29016  
**Phone:** (803) 361-9479  
**Email:** [thegilchristassociates@gmail.com](mailto:thegilchristassociates@gmail.com)  
**Web:** [www.scachamber.com](http://www.scachamber.com)  
The purpose of the South Carolina African American Chamber of Commerce is to be an advocate for prosperity, progress, and the permeation of success within every county and community in South Carolina as it relates to African American Businesses.

### Greater Aiken Chamber of Commerce

David Jameson  
President &  
CEO 121  
Richland Ave.,  
East  
Aiken, SC 29801  
**Phone:** (803) 641-1111  
**Fax:** (803) 641-4174  
**Email:** [djameson@aikenchamber.net](mailto:djameson@aikenchamber.net)  
**Web:** [www.aikenchamber.net](http://www.aikenchamber.net)

### Anderson Area Chamber of Commerce

Pamela L. Christopher, IOM  
President & CEO  
907 N Main Street, Suite 200  
Anderson, SC 29621  
**Phone:** (864) 226-3454  
**Fax:** (864) 226-3300  
**Email:** [pchristopher@andersonscchamber.com](mailto:pchristopher@andersonscchamber.com)  
**Web:** [www.andersonscchamber.com](http://www.andersonscchamber.com)

### Bamberg County Chamber

Jerry Bell  
Director  
604 Airport Road  
Bamberg, SC 29003  
**Phone:** (803) 245-4427  
**Email:** [info@bambergcountychamber.org](mailto:info@bambergcountychamber.org)  
**Web:** [www.bambergcountychamber.org](http://www.bambergcountychamber.org)

### Barnwell County Chamber of Commerce

Daniel Harvey  
Executive Director  
1750 Jackson Street  
Barnwell, SC 29812  
**Phone:** (803) 259-7446  
**Fax:** (803) 259-0030  
**Email:** [barnwellchamber@yahoo.com](mailto:barnwellchamber@yahoo.com)

### Batesburg-Leesville Chamber of Commerce & Visitors Center

Mike Taylor  
P.O. Box 2178  
Batesburg-Leesville, SC 29070

**Fax:** (803) 532-3978

**Email:** [mike@batesburg-leesvillechamber.org](mailto:mike@batesburg-leesvillechamber.org)

**Web:** [www.batesburg-leesvillechamber.org](http://www.batesburg-leesvillechamber.org)

### Beaufort Regional Chamber of Commerce

Blakely Williams  
President &  
CEO P.O. Box  
910  
Beaufort, SC 29901  
**Phone:** (843) 525-8527  
**Email:** [Blakely@beaufortsc.org](mailto:Blakely@beaufortsc.org)  
**Web:** [www.beaufortchamber.org](http://www.beaufortchamber.org)

### Berkeley County Chamber of Commerce

Elaine Morgan  
CEO  
1004 Old Highway 52  
Moncks Corner, SC 29461  
**Phone:** (843) 761-8238  
**Fax:** (843) 899-6491  
**Email:** [info@berkeleysc.org](mailto:info@berkeleysc.org)  
**Web:** [www.berkeleysc.org](http://www.berkeleysc.org)

### Calhoun County Chamber of Commerce

Jane Dyches  
Executive Director  
Courthouse Annex, Suite 114  
St. Matthews, SC 29135  
**Phone:** (803) 655-5550  
**Fax:** (803) 655-6110  
**Email:** [cjdyches@calhouncounty.sc.com](mailto:cjdyches@calhouncounty.sc.com)  
**Web:** [www.calhouncountychamber.org](http://www.calhouncountychamber.org)

### Greater Chapin Chamber of Commerce

Risa Barnes  
Executive Director  
302 Columbia Avenue  
Chapin, SC 29036  
**Phone:** (803) 345-1100  
**Fax:** (803) 345-0266  
**Email:** [director@chapinchamber.com](mailto:director@chapinchamber.com)  
**Web:** [www.chapinchamber.com](http://www.chapinchamber.com)

### Charleston Metro Chamber of Commerce

Bryan Derreberry  
President & CEO  
4500 Leeds Avenue, Suite 100  
North Charleston, SC 29405  
**Phone:** (843) 805-3100  
**Email:** [bderreberry@charlestonchamber.org](mailto:bderreberry@charlestonchamber.org)  
**Web:** [www.charlestonchamber.net](http://www.charlestonchamber.net)

### Greater Cheraw Chamber of Commerce

Roger Jones  
President  
221 Market Street  
Cheraw, SC 29520  
**Phone:** (843) 537-7681  
**Fax:** (843) 537-5886  
**Email:** [cherawchamber@cherawchamber.com](mailto:cherawchamber@cherawchamber.com)

### Cherokee County Chamber of Commerce

Kayla Robbs  
Executive Director  
225 S Limestone Street  
Gaffney, SC 29340  
**Phone:** (864) 489-5721  
**Fax:** (864) 487-3399  
**Email:** [comcher@bellsouth.net](mailto:comcher@bellsouth.net)  
**Web:** [www.cherokeechamber.org](http://www.cherokeechamber.org)

### Chester County Chamber of Commerce

Jim Fuller  
President  
P.O. Box 489  
Chester, SC 29706  
**Phone:** (803) 581-4142  
**Fax:** (803) 581-2431  
**Email:** [preschamber@truvista.net](mailto:preschamber@truvista.net)  
**Web:** [www.chesterchamber.com](http://www.chesterchamber.com)

### Greater Chesterfield Chamber of Commerce

Jamie Barfield  
Executive Director  
P.O. Box 230  
Chesterfield, SC 29709  
**Phone:** (843) 623-2343  
**Fax:** (843) 623-2424  
**Email:** [tced@chesterfield-sc.com](mailto:tced@chesterfield-sc.com)  
**Web:** [www.chesterfieldscchamber.com](http://www.chesterfieldscchamber.com)

### Clarendon County Chamber of Commerce

Christina Darby  
Executive Director  
19 N Brooks Street  
Manning, SC 29102  
**Phone:** (803) 435-4405  
**Email:** [chamber@clarendoncounty.com](mailto:chamber@clarendoncounty.com)  
**Web:** [www.clarendoncounty.com](http://www.clarendoncounty.com)

### Clemson Area Chamber of Commerce

David Lane  
President  
P.O. Box 1622  
Clemson, SC 29633  
**Phone:** (864) 654-1200  
**Fax:** (864) 654-5096  
**Email:** [info@clemsonareachamber.org](mailto:info@clemsonareachamber.org)  
**Web:** [www.clemsonchamber.org](http://www.clemsonchamber.org)

### Greater Clover Chamber of Commerce

Jackie Robinson  
Executive Director  
P.O. Box 162  
Clover, SC 29710  
**Phone:** (803) 222-3312  
**Fax:** (803) 222-8396  
**Email:** [sccloverchamber@aol.com](mailto:sccloverchamber@aol.com)  
**Web:** [www.cloverchamber.org](http://www.cloverchamber.org)

## LOCAL AREA & OTHER RESOURCES

### Greater Columbia Chamber of Commerce

Carl Blackstone  
President  
930 Richland Street  
Columbia, SC 29201  
**Phone:** (803) 733-1110  
**Fax:** (803) 733-1113  
**Email:** [info@columbiachamber.com](mailto:info@columbiachamber.com)  
**Web:** [www.columbiachamber.com](http://www.columbiachamber.com)

### Conway Area Chamber of Commerce

Kelli S. James  
Executive Vice President  
203 Main Street  
Conway, SC 29526  
**Phone:** (843) 248-2273  
**Fax:** (843) 248-0003  
**Email:** [kjames@conwayscchamber.com](mailto:kjames@conwayscchamber.com)  
**Web:** [www.conwayscchamber.com](http://www.conwayscchamber.com)

### Greater Darlington Chamber of Commerce

Hannah Stanley  
Executive Director  
38 Public Square  
Darlington, SC 29532  
**Phone:** (843) 393-2641  
**Fax:** (843) 393-8059  
**Email:** [hstanley@darlingtonchamber.com](mailto:hstanley@darlingtonchamber.com)  
**Web:** [www.darlingtonchamber.net](http://www.darlingtonchamber.net)

### Dillon County Chamber of Commerce

Johnnie Luehrs  
President & CEO  
P.O. Box 1304  
Dillon, SC 29536  
**Phone:** (843) 774-8551  
**Fax:** (843) 774-0114  
**Email:** [dillonchamber@bellsouth.net](mailto:dillonchamber@bellsouth.net)  
**Web:** [www.dilloncitysc.com](http://www.dilloncitysc.com)

### Greater Easley Chamber of Commerce

Cindy B. Hopkins, IOM  
President  
P.O. Box 241  
Easley, SC 29641  
**Phone:** (864) 859-2693  
**Fax:** (864) 859-1941  
**Email:** [chopkins@easleychamber.org](mailto:chopkins@easleychamber.org)  
**Web:** [www.easleychamber.org](http://www.easleychamber.org)

### Edgefield County Chamber of Commerce

Donna Livingston  
Administrator  
416 Calhoun Street  
Johnston, SC 29832  
**Phone:** (803) 275-0010  
**Fax:** (803) 275-0010  
**Email:** [info@edgefieldcountychamber.org](mailto:info@edgefieldcountychamber.org)  
**Web:** [www.edgefieldcountychamber.org](http://www.edgefieldcountychamber.org)

### Edisto Chamber of Commerce

Dan Carter  
Executive Director  
P.O. Box 206  
Edisto Island, SC 29438  
**Phone:** (843) 869-3867  
**Fax:** (843) 869-0510  
**Email:** [eichamber@aol.com](mailto:eichamber@aol.com)  
**Web:** [www.edistochamber.com](http://www.edistochamber.com)

### Fairfield County Chamber of Commerce

Terry N. Vickers  
President  
P.O. Box 297  
Winnsboro, SC 29180  
**Phone:** (803) 635-4242  
**Fax:** (803) 712-2996  
**Email:** [fcchamber@truvista.net](mailto:fcchamber@truvista.net)  
**Web:** [www.fairfieldchamber.sc](http://www.fairfieldchamber.sc)

### Greater Florence Chamber of Commerce

Mike Miller  
President  
238 S. Coit Street  
Florence, SC 29501  
**Phone:** (843) 665-0515  
**Fax:** (843) 662-2010  
**Email:** [mmiller@flochamber.com](mailto:mmiller@flochamber.com)  
**Web:** [www.flochamber.com](http://www.flochamber.com)

### Fountain Inn Chamber of Commerce

John Hastings  
President/CEO  
102 Depot Street  
Fountain Inn, SC 29644  
**Phone:** (864) 862-2586  
**Fax:** (864) 862-1086  
**Email:** [jhastings@fountaininnchamber.org](mailto:jhastings@fountaininnchamber.org)  
**Web:** [www.fountaininnchamber.org](http://www.fountaininnchamber.org)

### Georgetown County Chamber of Commerce

Jeff Smith  
President  
531 Front Street  
Georgetown, SC 29440  
**Phone:** (843) 546-8436  
**Fax:** (843) 520-4876  
**Email:** [jsmith@visitgeorge.com](mailto:jsmith@visitgeorge.com)  
**Web:** [www.visitgeorge.com](http://www.visitgeorge.com)

### Greater Greenville Chamber of Commerce

Ben Haskew  
President & CEO  
24 Cleveland Street  
Greenville, SC 29601  
**Phone:** (864) 239-3731  
**Fax:** (864) 282-8509  
**Email:** [bhaskew@greenvillechamber.org](mailto:bhaskew@greenvillechamber.org)  
**Web:** [www.greenvillechamber.org](http://www.greenvillechamber.org)

### Greenwood Area Chamber of Commerce

Angelle LaBorde, CCEC, IOM

President & CEO  
P.O. Box 980  
Greenwood, SC 29648  
**Phone:** (864) 282-1050  
**Email:** [info@greenwoodscchamber.org](mailto:info@greenwoodscchamber.org)  
**Web:** [www.greenwoodscchamber.org](http://www.greenwoodscchamber.org)

### Greater Greer Chamber of Commerce

Mark Owens  
President & CEO  
111 Trade Street  
Greer, SC 29651  
**Phone:** (864) 877-3131  
**Fax:** (864) 877-0961  
**Email:** [mark@greerchamber.com](mailto:mark@greerchamber.com)  
**Web:** [www.greerchamber.com](http://www.greerchamber.com)

### Hampton County Chamber of Commerce

Sally Dobson President  
P.O. Box 122  
Hampton, SC 29924  
**Phone:** (803) 914-2143  
**Fax:** (803) 914-2144  
**Email:** [info@hamptoncountychamber.org](mailto:info@hamptoncountychamber.org)  
**Web:** [www.hamptoncountychamber.org](http://www.hamptoncountychamber.org)

### Greater Hartsville Chamber of Commerce

Quinetta M. Buterbaugh  
President  
214 North Fifth Street  
Hartsville, SC 29550  
**Phone:** (843) 332-6401  
**Fax:** (843) 332-8017  
**Email:** [president@hartsvillechamber.org](mailto:president@hartsvillechamber.org)  
**Web:** [www.hartsvillechamber.org](http://www.hartsvillechamber.org)

### Hilton Head Island/Bluffton Chamber of Commerce

Bill Miles President  
& CEO P.O. Box  
5647  
Hilton Head Island, SC 29928  
**Phone:** (843) 785-3673  
**Email:** [bmiles@hiltonheadisland.org](mailto:bmiles@hiltonheadisland.org)  
**Web:** [www.hiltonheadisland.org](http://www.hiltonheadisland.org)

### Greater Irmo Chamber of Commerce

Tiffany Boyce Heitzman  
President & CEO  
1235 Columbia  
Avenue  
Irmo, SC 29063  
**Phone:** (803) 749-9355  
**Fax:** (803) 732-7986  
**Email:** [CEO@GreaterIrmoChamber.com](mailto:CEO@GreaterIrmoChamber.com)  
**Web:** [www.greaterirmochamber.com](http://www.greaterirmochamber.com)

### Jasper County Chamber of Commerce

Kendall Malphrus  
Executive Director  
P.O. Box 1267

## LOCAL AREA & OTHER RESOURCES

Ridgeland, SC 29936

**Phone:** (843) 726-8126

**Fax:** (843) 726-6290

**Email:** [jasperchamber@jaspersc.org](mailto:jasperchamber@jaspersc.org)

**Web:** [www.jaspersc.org](http://www.jaspersc.org)

### **Greater Inman Area Chamber of Commerce**

David Grayshock

President

PO Box 227

Inman, SC 29349

**Phone:** (864) 472-3654

**Email:** [inmanchamber1@gmail.com](mailto:inmanchamber1@gmail.com)

**Web:** [www.inmanscchamber.org](http://www.inmanscchamber.org)

### **Kershaw County Chamber of Commerce**

Liz Horton, Executive Director

P.O. Box 605

Camden, SC 29021

**Phone:** (803) 432-2525

**Email:** [lhorton@kershawcountychamber.org](mailto:lhorton@kershawcountychamber.org)

**Web:** [www.kershawcountychamber.org](http://www.kershawcountychamber.org)

## Lake Wylie Chamber of Commerce

Susan Bromfield  
President  
P.O. Box 5233  
Lake Wylie, SC 29710  
**Phone:** (803) 831-2827  
**Fax:** (803) 831-2460  
**Email:** [info@lakewyliesc.com](mailto:info@lakewyliesc.com)  
**Web:** [www.lakewyliesc.com](http://www.lakewyliesc.com)

## Lancaster County Chamber

L. Dean Falle  
President  
P.O. Box 430  
Lancaster, SC 29721  
**Phone:** (803) 283-4105  
**Fax:** (803) 286-4360  
**Email:** [lanchamber@comporium.net](mailto:lanchamber@comporium.net)  
**Web:** [www.lancasterchambersc.org](http://www.lancasterchambersc.org)

## Laurens County Chamber of Commerce

Greg Alexander  
President & CEO P.O. Box 248  
Laurens, SC 29360  
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## Greater Lexington Chamber of Commerce

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## Greater Liberty Chamber of Commerce

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## McCormick County Chamber of Commerce

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## Oconee Pickens Chamber Coalition

(See Clemson Area Chamber of Commerce)

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# South Carolina Just right.

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## **Williamsburg HomeTown Chamber of Commerce**

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## **Greater York Chamber of Commerce**

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## **York County Regional Chamber**

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# South Carolina Just right.

## SOUTH CAROLINA'S COUNCILS OF GOVERNMENT



### Appalachian Council of Governments

*(Serving Anderson, Cherokee, Greenville, Oconee, Pickens, Spartanburg Counties)*

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### Berkeley-Charleston-Dorchester Council of Governments

*(Serving Berkeley, Charleston, Dorchester Counties)*

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### Catawba Regional Council of Governments

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### Central Midlands Council of Governments

*(Serving Fairfield, Lexington, Newberry, Richland, Counties)*

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### Lowcountry Council of Governments

*(Serving Beaufort, Colleton, Hampton, Jasper Counties)*

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### Lower Savannah Council of Governments

*(Serving Aiken, Allendale, Barnwell, Calhoun, Orangeburg Counties)*

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### Pee Dee Regional Council of Governments

*(Serving Chesterfield, Darlington, Dillon, Florence, Marion, Marlboro Counties)*

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### Santee-Lynches Regional Council of Governments

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### Upper Savannah Council of Governments

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### Waccamaw Regional Council of Governments

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## REGIONAL ECONOMIC DEVELOPERS

### Economic Development Partnership

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### Central SC Alliance

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### Charleston Regional Development Alliance

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## **Charlotte Regional Partnership**

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## **North Eastern Strategic Alliance**

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CAPACITY is the Greenville Chamber's initiative designed to foster economic development through diversity and inclusion. The CAPACITY initiative facilitates building structure within the

community to increase capacity, enhance economic development and create leadership opportunities for diverse business owners and professionals.

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The Office of Economic Engagement at USC is dedicated to fostering statewide economic growth through increased commercialization of cutting-edge research, connecting new and existing businesses with university resources and creating an environment where entrepreneurial students, faculty and staff can thrive. This office serves as a single point of contact for business and industry partners to connect to all of the resources of the university including USC's intellectual property assets, research expertise,

student talent and more. In addition, the Office of Economic Engagement is responsible for coordinating with university centers and institutes dedicated to program-specific entrepreneurship that provide mentoring and technical assistance to budding companies as well as the management of current and future Innovista district facilities, including laboratory space in IdeaLabs.

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## FREQUENTLY ASKED QUESTIONS

### HOW DO I START A BUSINESS IN SOUTH CAROLINA?

Starting a business should be an easy process. The first steps you should take include: obtaining a Federal Employer ID Number (EIN) or Federal Tax ID Number; registering your business with the state of South Carolina through the South Carolina Business One Stop (SCBOS); and getting a local business license anywhere you plan to conduct business. You should also use and take advantage of the resources outlined in this guide on how to successfully start and run a business. Check out the **GETTING STARTED** section for more information.

### WHERE DO I GO TO GET A BUSINESS LICENSE?

Your local City Hall can assist you in obtaining a business license. The state does not have a business license requirement, but most cities and towns do. There are also eight counties that require additional business licenses, so check with your local municipality to determine their requirements. Check out the **LICENSES, PERMITS AND REGULATIONS** section for more information.

### WHAT OTHER FORMS WILL I NEEDS TO START MY BUSINESS?

Depending on the type of business you are starting, you may need to have an Occupational Permit. The South Carolina Department of Labor, Licensing and Regulation has a listing of occupations that may require permitting. Check out the **LICENSES, PERMITS AND REGULATIONS** section for more information.

### WHERE CAN I GO TO GET ASSISTANCE WITH WRITING MY BUSINESS PLAN?

Organizations like SCORE and the Small Business Development Centers are great resources for business planning and their services are free. Check out the **GETTING STARTED** section for more information.

### ARE THERE ANY GRANTS FOR SMALL BUSINESSES?

Grants generally do not exist for for-profit businesses of any size. In South Carolina, grants are used primarily to fund public infrastructure and such grants are still extremely competitive. This infrastructure may benefit a for-profit company and is usually based on capital investment and job creation. Check out the **FINANCING YOUR SMALL BUSINESS** section for more information.

### HOW DO I FINANCE MY BUSINESS?

Assistance from personal resources, such as family and friends, followed by traditional financing through a local lending institution are the most common methods for funding your startup business. Some businesses may qualify for assistance in the form of loan guarantees from the Small Business Administration (SBA). Many banks have departments that specialize in SBA lending. An SBA representative can help you to prepare your application for a loan. Check out the **FINANCING YOUR SMALL BUSINESS** section for more information.